Federal Buildings In Need of Repairs and Alterations

The following federal buildings, from all over the United States, are examples of facilities in need of repairs, alterations and upgrades.

Alabama

Vance Federal Building/Courthouse, Birmingham, AL

Construction of this Neoclassical Revival style Federal Building and U.S. Courthouse began in 1918 and was completed in 1921. The building was listed on the National Register of Historic Places individually in 1976, and in 1999 was dedicated to Federal Judge Robert Vance, after his death in a mail bomb explosion.

The Vance Building is a consistently strong income generator for the Southeast Sunbelt Region, and the demand for federal space is high in Birmingham. The U.S. Attorneys are preparing to vacate approximately 39,000 USF of space to move into their newly constructed lease facility. The Courts and Marshals, as well as other agencies, would like to acquire expansion space in the Vance Building. However, these agencies are concerned with water intrusion problems relating to the roof and the windows, as well as problems related to the antiquated HVAC system and controls.

Investing the moderate sum of \$2.4 million provides a short payback in a market where rates are continuing to climb.

Estimated Project Cost \$ 2,383,000



Building Number	AL0011ZZ
City Location	Birmingham
Built	1921
Gross Square Footage	187,414
Number of Floors	5
Historic Status	On Register



The original wood cooling tower is obsolete and needs to be replaced.

Alaska

Federal Building, Fairbanks, AK

The Fairbanks Federal Building was constructed in 1977 and has 169,052 gross square feet of space. It is the primary federal building for Fairbanks and has not had any major repairs since its completion. Primary tenants include U.S. District Court and the Fish and Wildlife Service. The demand for this building is extremely solid, as demonstrated by a 100% federal agency occupancy rate.

Multiple building systems need to be replaced or upgraded including the roof, the HVAC system, electrical, fire protection for the stairwells, public address system for security and the elevator accessibility. In addition, the parking lot needs to be resurfaced, the curbs and sidewalks need ADA upgrades, asbestos abatement is necessary, as well as structural seismic upgrades for health and safety.

The modest investment in this asset, which is an integral part of the Fairbanks community, will contribute greatly to the image of the central business district, as well as maintain the efficiency and viability of this key asset for use by our northernmost federal community.

Estimated Project Cost

\$ 3,200,000





New roof and HVAC cooling tower are needed.

Building Number	AK0029ZZ
City Location	Fairbanks
Built	1977
Gross Square Footage	169,052
Number of Floors	4
Historic Status	Not On Register



Loading dock needs repairs.



Parking lot resurfacing needed.

Arizona

James A. Walsh U.S. Courthouse, Tucson, AZ

Built in 1930, this historic structure was the first major federal presence in Tucson and originally housed all the federal community in that city. It was recently vacated by the U.S. District Court when they moved to the new DeConcini Courthouse. The Bankruptcy Court still has a need for secure space and wishes to restore and renovate the structure to make it its permanent home in Tucson. Work items would include upgrades, installation, and replacement of the sprinkler system, electrical system, fire alarm system, passenger elevators, HVAC system, windows and façade work as well as ADA accessibility.

There is ample need for federal space in Tucson, one of the fastest growing communities in the United States. There is currently in excess of 300,000 square feet of federal clients in leased space, indicating a need for additional federally provided space. That, coupled with the court's need for security, point to the necessity of maintaining this federal property.

Downtown Tucson is undergoing a renaissance and the two federal structures, Walsh and DeConcini, could form the backbone of a planned pedestrian civic center mall. A reinvestment can restore this property to its original luster, providing a secure home for the bankruptcy court, and be reborn as an integral part of the evolving Tucson civic community.

Estimated Project Cost

\$ 15,000,000

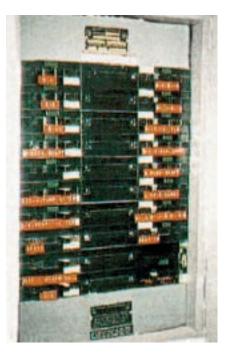


Main façade showing historic neo-classical detailing.

Building Number	AZ0015ZZ
City Location	Tucson
Built	1930
Gross Square Footage	73,521
Number of Floors	5
Historic Status	On Register



The existing 1960's Fire Alarm Control Panel is antiquated with no room for increased capacity and parts that are unavailable.



The twenty-five-year-old electrical system would have to be upgraded to meet 21st century needs.

Arkansas

Judge Isaac C. Parker Courthouse, Fort Smith, AR

The Judge Isaac C. Parker Courthouse was built in 1937 and has 89,544 gross square feet. The building is listed on the National Register of Historic Places. The major tenants for the building are: U.S. Attorneys, U.S. District Courts and U.S. Marshals Service. This building has not undergone a major modernization, thus many of the building's systems need to be repaired and upgraded. The major renovation work that would be completed includes: upgrading the electrical system; modernizing the elevator; completing accessibility improvements; installing a fire sprinkler system; installing a fire egress stairway; and upgrading energy-related items to improve building systems performance.

Building Facts & Status

Building Number	AR0021ZZ
City Location	Fort Smith
Built	1937
Gross Square Footage	89,544
Number of Floors	3
Historic Status	On Register

Estimated Project Cost

\$ 2,111,000





Central pavilion.



Window damage.



Fire escape landing and light court to be replaced.



Fire escape walk on roof will be replaced.

California

Federal Building, 50 United Nations Plaza, San Francisco, CA

This beaux-arts jewel nestled in the City of San Francisco National Historic Landmark District was constructed in 1934 and stands adjacent to the recently modernized U.S. Court of Appeals. The new San Francisco Federal Building will be constructed across from the U.S. Court of Appeals, completing a federal triangle of properties in the San Francisco Civic Center area; one of the world's premier tourist destinations. The building itself is listed in the top one-third group of the National Register of Historic properties and was the home for the Pacific Fleet during World War II—Admiral Nimitz had his office on the third floor.

As a business investment, the building represents a prudent choice for modernization. A full modernization, moving the building from C class space to B-plus, would pay for itself in 10 years at the increased rental rate the space would command. Rental space in San Francisco is at a premium, and the federal government currently has 1.5 million square feet of office space in rental properties in the San Francisco Bay Area. Maintaining the federal inventory in this city is the prudent business choice.

Given the financial viability of the completed project and its significance as an historic structure, this building is a prime candidate for modernization. Major work items include: upgrade nonstructural system, upgrade security, retrofit glazing, upgrade



Façade facing the U.S. District Court and new San Francisco Federal Building.

Building Facts & Status

Building Number	CA0093ZZ
City Location	San Francisco
Built	1934
Gross Square Footage	343,299
Number of Floors	7
Historic Status	On Register

elevators, structural seismic upgrade including foundations, vertical structural, floors and roof, exterior cladding, roofing, waterproofing and skylights, initial space alterations, HVAC, electrical lighting, power, communications, fire sprinkler system, plumbing, site work, and hazmat abatement.

Estimated Project Cost \$

\$ 102,324,000





Moisture from rain and fog combined have caused extensive exterior (above) and interior (below) damage.

Colorado

Byron G. Rogers Federal Building/Courthouse, Denver, CO

The Byron G. Rogers FB-CT is the heart of the downtown Denver Federal District. The Denver Federal District is composed of the Rogers facility, which includes an 18-story office tower and a five-story Courthouse, the newly constructed Alfred A. Arraj Court Annex, the Byron White Courthouse, and the U.S. Customs House. Both the U.S. Customs House and the White Courthouse are on the National Register of Historic Places.

In an effort to revitalize the Federal Plaza, GSA recently completed a \$1.65 million construction project that transformed the area into a more user-friendly, safe and secure environment for federal tenants and the public. This project was a cooperative effort between GSA, Gensler Architectural Firm, and the Downtown Denver Partnership.

The Rogers FB-CT has a gross area of 748,235 square feet. The Courthouse portion of the Rogers FB-CT will undergo a massive modernization effort with construction starting in 2003. Not only will systems be upgraded and improved, but also the space will be reconfigured to better meet the needs of the District Court and U.S. Marshals Service.

Building Facts & Status

Building Number	CO0039ZZ
City Location	Denver
Built	1965
Gross Square Footage	748,235
Number of Floors	18
Historic Status	Not On Register

Both the White Courthouse and U.S. Customs House have also been modernized recently, leaving only the Rogers office tower in need of renovation. The office tower is GSA's primary government-owned downtown location for executive agency space currently housing the FBI, SSA, HHS, ATF and other smaller agencies. Based on the large investment GSA has made to the Federal District, and the importance the District plays for the downtown Denver community, investment in the Rogers tower is a prudent choice for federally owned renovation projects.

Estimated Project Cost

\$ 30,430,000









The 1965 electrical system needs to be upgraded.





The 37-year-old chiller is unable to properly cool water for the drinking fountains.

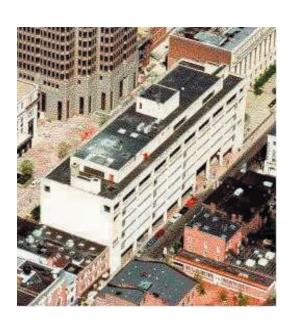
Connecticut

Robert N. Giaimo Federal Building, New Haven, CT

The Giaimo Building is a seven-story modernist style building with two basement parking levels. The major tenants are IRS, SSA, and U.S. Postal Service. FBI, the former largest tenant, recently moved to leased space. GSA would address the building deficiencies: including strengthening exterior walls for seismic and wind loading; enlarging windows; renovating lobbies, elevators, and restrooms; accessibility compliance; upgrading the mechanical system; modernizing the electrical system, and recapturing 30,000 square feet of vacant space for new tenants.

Estimated Project Cost

\$ 16,229,000



Building Number	CT0061ZZ
City Location	New Haven
Built	1977
Gross Square Footage	191,578
Number of Floors	9
Historic Status	Not On Register



Typical non-compliant and outdated restrooms.



Typical interior office space windows.

Delaware

J. Allen Frear Federal Building, Dover, DE

The Federal Building was constructed in 1973. The major tenants are the IRS, District Courts, DOT and NOAA. The tenancy of this modest but serviceable building is stable. After almost 30 years, several of the building systems are in need of replacement. Major repair items include replacing electrical panels and lighting, replacing the roof, re-caulk and re-point parapet wall, replacing roof-top air conditioning units. Also, the following ADA compliance measures are needed throughout the building - bathrooms, doors, elevators, curbs, drinking fountains, parking lot.

Building Facts & Status

DE0017ZZ
Dover
1973
35,084
3
Not On Register

Estimated Project Cost

\$ 1,521,000



Main building entrance.



Roof top air-conditioning units need to be replaced.



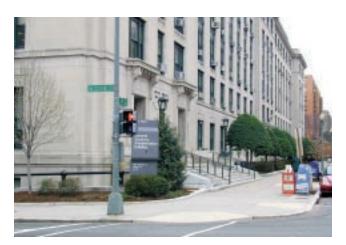
Worn roof flashing.

U.S. General Services Administration, Washington, DC

The General Services Administration Building has 710,431 gross square feet and houses the headquarters of the GSA. Originally built to house the Department of the Interior, this monumental beaux-arts building is on the National Register of Historic Places. While it has had incremental improvements over its 84 years of operations, it has never been modernized and has one of the lowest utilization rates in our inventory.

The GSA building is located in the Foggy Bottom submarket of Washington, DC. Foggy Bottom is one of the region's highest rent submarkets. Fully built-up, there is almost no room for the market to expand, so office space is at a premium. The headquarter buildings for State Department and Interior Department are nearby, as is the Executive Office of the President. All three agencies lease large amounts of space in this neighborhood at tremendous cost to the government.

The renovation of the GSA building provides the government with significant investment opportunity to both preserve the historic character and increase



The building sits in a prime location at 18th and F Streets, NW, and is within walking distance of two Metrorail lines.



Dripping, protruding airconditioner units installed in windows destroy the building's façade. Complaints from building users include musky air quality and drafts.

Building Facts & Status

Building Number	DC0021ZZ
City Location	Washington, DC
Built	1917
Gross Square Footage	710,431
Number of Floors	9
Historic Status	On Register

operational efficiency of a centrally located government building. The project also allows GSA to increase the building's tenantable square footage by 105,000 square feet. Given these improvements, as well as repositioning the building's class to B-plus, the project will pay for itself in only 10.9 years. The government can then reduce our leased space requirement in this costly submarket, thus reducing our expenses and increasing our revenue.

Estimated Project Cost

\$142,600,000



Unsightly bundled cables, shown above, run through the main corridors.



Exposed electrical wiring poses a health and safety hazard.

Herbert C. Hoover Building, Washington, DC

Completed in 1932, this building contains 1,845,142 gross square feet and serves as the headquarters for the Department of Commerce. It is a highly ornate beaux-arts masterpiece, defining the western edge of the Federal Triangle and facing the White House ellipse. The White House Visitor's Center and the National Aquarium are located in the building and are open to the public. After almost 70 years of continuous use, the Hoover building is in urgent need of repairs and upgrades to meet modern safety and operational requirements. This modernization will represent a significant investment due to the building's large size (1.8 million square feet) and prominence, but it also represents GSA's continuing commitment to quality stewardship of our country's heritage buildings in the Capital's monumental core.

As one of the major buildings in the Federal Triangle, the Hoover Building contains interior and exterior features of great historic value. Therefore, federal ownership and renovation of the Hoover Building is crucial for the preservation of its internal historic features, and to preserve the Federal Triangle as the nation's first major complex of buildings to house Executive Branch activities in the Nation's Capital.

Building Facts & Status

Building Number	DC0013ZZ
City Location	Washington, DC
Built	1932
Gross Square Feet	1,845,142
Number of Floors	7 plus a basement and an attic
Historic Status	On Register

Due to its proximity to the White House, this submarket is in high demand for both government and private sector tenants. Hence this submarket garners some of the highest rents in Washington, D.C. Building new space in one courtyard will create swing space, so no new leases will be required to accommodate construction. Increasing the building's square footage will ultimately allow the government to house more Commerce employees, thus reducing Commerce's requirement for leased space. This will reduce our lease expenses while providing a safe, beautifully restored building that will function well for many decades to come.

Estimated Project Cost

\$ 285,700,000



Antiquated circuit breaker boxes must have doors removed or inside overheats.



Exposed asbestos pipe insulation

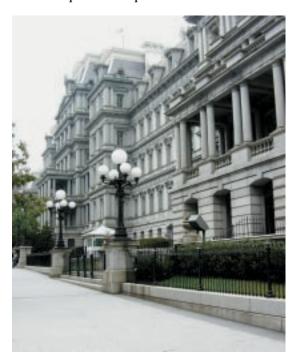


Rusted pipes in tank rooms of National Aquarium.

Eisenhower Executive Office Building, Washington, DC

The Eisenhower Executive Office Building (EEOB), completed in 1888, is listed on the National Register as one of the nation's best examples of the French Second Empire style of architecture. EEOB is within the White House grounds and houses the Executive Offices of the President and Vice President. Given the increased level of concern over security following the September 11 terrorist attack on the United States, it is important for the EEOB to remain entirely part of and within the White House security perimeter.

In an April 2001 report, the General Accounting Office identified the EEOB as one of GSA's properties most in need of extensive repair. GSA has identified \$57,000,000 worth of deferred maintenance. The building has undergone incremental improvements in recent years that could be accomplished without displacing the tenants, but it has not yet had a full modernization. A project currently underway will provide a fire suppression system and adequate fire egress, but the building systems are antiquated and the building still does not fully meet code or ADA standards, does not have adequate blast protection nor would it survive a



Building Facts & Status

DC0035ZZ
Washington, DC
1888
691,783
7
On Register

progressive collapse. A modernization that includes new central HVAC, new electrical, new plumbing pipes and fixtures, upgraded communications and data distribution, and improved security and safety measures will restore this 19th century landmark of great historic significance. It will provide a comfortable, safe and secure building with 21st century capabilities to support the Executive Office of the President.

Estimated Project Cost

\$ 348,700,000





Mary E. Switzer Federal Building, Washington, DC

This 1942 Egyptian-revival style building was first occupied by the Department of War while the Pentagon was being built, and was one of the first buildings the government built southwest of the Mall. It is on the National Register of Historic Places. During 60 years of continuous operations, the government has never modernized this property.

Washington, DC is one of the strongest real estate markets in the U.S., and rents for downtown lease space are very high. The southwest DC market offers proximity to the downtown area without the downtown rental rates. Unfortunately, there are few available properties in the southwest. The Switzer Bldg. is located immediately west of the Dept. of Health and Human Services HQ and east of the Dept. of Education HQ, along Independence Avenue. Both Departments utilize this building and would forego expensive leased space if they could house more people in this building.

A modernization would provide an additional 150,000 square feet of rentable space by relocating the mechanical rooms, as well as upgrading building systems to 21st Century standards. The investment will increase





Penthouse exterior view shows Capitol dome in background.

Building Facts & Status

Building Number	DC0033ZZ
City Location	Washington, DC
Built	1942
Gross Square Footage	593,738
Number of Floors	8
Historic Status	On Register

Switzer's operational efficiency, upgrade fire and life safety protection, and improve energy efficiency. The modernization project will provide additional workspace and support the historic character of the asset.

Estimated Project Cost

\$81,700,000



The property is directly across the street from a Metro station and major transit hub (view from inside the C St entrance looking across the street to the Metro).



Unsightly, but mission critical voice, data and power wiring runs exposed in the corridors.



The relocation of the mechanical equipment rooms will create 150,000 square feet of additional rentable space.

Florida

U.S. Classic Courthouse, Tampa, FL

The Classic Courthouse was constructed in 1905 and is a downtown landmark. As the oldest significant building designed specifically for government use in the city, it is an important symbol of the federal presence in Tampa. The Classic Courthouse contains 104,902 gross square feet, is 5-stories tall, and is on the National Register of Historic Places. There are 27 outside parking spaces. This building is currently 100% vacant and all of the Classic Courthouse tenants (U.S. District Court, U.S. Tax Court, U.S. Marshals Service and other smaller non-court related agencies) were relocated to other federal buildings in March 2001. These relocations absorbed almost all of the vacant space in these other buildings.

To allow for future District Court expansion, GSA needs to bring the Classic Courthouse building back into operation and relocate U.S. Bankruptcy from the Sam B. Gibbons Courthouse to the Classic Courthouse. The alteration project would include: correction of the indoor air quality problems; restoration of historical interior finishes, windows and doors; upgrade fire protection and life safety systems; replace boilers; exterior cleaning; tuckpoint masonry walls; waterproofing; security and handicap upgrades; space alterations for tenant occupancy; HVAC upgrades (ductwork, controls and AHUs); sanitary and domestic piping upgrades; and elevator upgrades.

Estimated Project Cost

\$ 26,567,000



Building Number	FL0051ZZ
City Location	Tampa
Built	1905
Gross Square Footage	104,902
Number of Floors	5
Historic Status	On Register



Outdated boiler.



Crawl space and air handling unit.



Crawl space.

Georgia

Martin Luther King, Jr. Federal Building, Atlanta, GA

The Martin Luther King, Jr. Federal Building was constructed in 1934 and is eligible for the National Register of Historic Places. This building is significant to the Atlanta community and to the civil rights movement because it is the first federal building in the U.S. to carry Martin Luther King, Jr.'s name. The building contains 345,096 gross square feet and currently serves as the regional headquarters for the Immigration and Naturalization Service. GSA currently houses a portion of its Regional office in the building. The GSA share of the building is expected to grow as the agency moves more divisions from the Peachtree Summit Building. Under the proposed modernization the following building components would be addressed: the exterior stone would be removed and re-anchored; the existing steel windows would be replaced; the elevators would be upgraded; the mechanical systems would be upgraded; and the building entry point would be reconfigured.

The building does not have an efficient way to remove water that seeps in between the exterior and interior walls. This causes the lintels to rust, the windows to rust from the inside out, and the strapping that holds the exterior stones to the building to rust. There is also a general infiltration of water into the occupied space.



Building Facts & Status

Building Number	GA0007ZZ
City Location	Atlanta
Built	1934
Gross Square Footage	345,096
Number of Floors	9
Historic Status	Eligible

There is a real danger that the exterior stones will fall; this is a serious safety hazard. Rusting lintels have caused the mortar to compress so that the walls are effectively nothing more than stacked stones leaning against the building. Temporary, protection has been erected at the building entrances, and stone pieces have been removed at various locations.

Estimated Project Cost

\$ 32,992,000



Façade with safety scaffolding.



Parapet wall with stones removed for safety reasons.

Hawaii

Federal Building/Post Office/Courthouse, Hilo, HI

This quaint colonial style structure has been a presence on the island since the inception of the 20th Century. It is another of the historic properties in the GSA portfolio that enjoys a prominent community identification, and provides housing for the federal clientele in this island outpost. However, the latest building engineering report states that the exterior finishes have steadily deteriorated due to the extreme tropical climate conditions. Besides the more obvious essential work on the interior finishes and structural members, the age of the building has shown signs of acute need to upgrade building infrastructures such as elevators, fire alarm, HVAC, electrical and telecommunications systems.

The National Oceanic and Atmospheric Administration (NOAA), the United States Postal Service (USPS), and the Public Health Service (PHS) are all housed in this structure, and have identified a continuing need for the space.

A reasonable investment can rejuvenate the structure and ensure safe, secure housing for these clients for an extended period. Also, this building represents another opportunity for GSA to exercise stewardship over our dwindling historic architectural treasures.

Estimated Project Cost

\$ 5,454,000



D. H. P N b	111000177
Building Number	HI0001ZZ
City Location	Hilo
Built	1917
Gross Square Footage	51,816
Number of Floors	4
Historic Status	On Register



Salt sea air has deteriorated the exterior finishes, and threatens the integrity of the waterproofing systems.



High humidity has resulted in interior roof spalling and deterioration.

Idaho

Federal Building, Coeur d'Alene, ID

The Coeur d'Alene Federal Building is located in the downtown district and near the lakefront. This Courthouse building is noted as one of the finer historically significant buildings in the area. Built in 1928, the building is on the National Register of Historic Places. In order to accommodate the U.S. District Court's projected space needs, a reconfiguration of space within the building is planned along with an expansion of the envelope of the building by 15,695 gross square feet.

The existing courtroom in the Coeur d' Alene Federal Building is inefficient and needs reconfiguration. In addition, the District Courts will have increased space requirements in the future, requiring capture of additional space in the building as well as expansion. The upgrade of this prized asset will not only preserve this historic treasure, but ensure that the needs of the District Courts and the community are met for many years.

Estimated Project Cost

\$ 3,574,900



Expansion project will add 15,695 square feet behind building.



Building Number	ID0008ZZ
City Location	Coeur d'Alene
Built	1928
Gross Square Footage	24,660
Number of Floors	5
Historic Status	On Register





Pictures of building's rich historic detail.

Illinois

U.S. Custom House, Chicago, IL

The 70-year-old United States Custom House is an eleven-story, concrete-framed office building located in downtown Chicago. The exterior of the Custom House is constructed of limestone panels on the upper floors and granite panels at the base, with punched window openings and cast aluminum spandrel panels separating the vertical bands of limestone. The major tenant is U.S. Customs. This project proposes the replacement of the exterior limestone and granite façade. The building's original 1932 steel elements, which includes the lateral steel straps and shelf angles, that support the limestone and granite panels, are in dire need of repair from advanced deterioration and obsolescence. The 70-year-old steel elements have corroded and must be replaced. This project will alleviate tenant concerns regarding falling limestone and will allow the reopening of the outside daycare playground, which has been closed since 1999 because of falling debris.

Estimated Project Cost







Exterior walls and windows require repointing and caulking.

Building Number	IL0032ZZ
City Location	Chicago
Built	1932
Gross Square Footage	273,434
Number of Floors	11
Historic Status	Eligible







Indiana

Charles A. Halleck Federal Building, Lafayette, IN

Situated in the heart of Lafayette's vibrant downtown civic center, the Art Deco Charles A. Halleck Federal Building plays host to both Congressional and Judicial offices and also houses a busy postal counter and mail box service. The U.S. Postal Service has provided continual service to the downtown community from the same location since the mid 19th Century, with the current building constructed in 1932 .

The financial outlook for the Halleck Building is anticipated to improve substantially following the completion of a major U.S. Bankruptcy Court hearing room and support space for Probation and the U.S. Marshals Service. This project backfills space left vacant by SSA's move to leased space during the fall of 2000.

In 2001, the building HVAC system was retro-fitted to include new ductwork, new air-handlers, and an energy-efficient modular boiler system. Slated for replacement is the building's aged electrical service (circa 1930s), switchgear, fire alarm system, and historical light fixtures which dovetails with the current Bankruptcy build-out. Still needed are repairs to the

Building Facts & Status

IN0057ZZ
Lafayette
1932
51,742
3
On Register

exterior façade, replacement of the domestic water system, installation of a hot-water loop, roof replacement, removal of a damaged smoke stack, and asbestos mitigation in some of the mechanical areas. With the addition of these new upgrades, the Halleck building will be poised to serve tenants at reduced energy costs, maintain historically accurate building details, and become more financially sustainable.

Estimated Project Cost

\$ 2,751,000

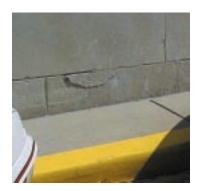




Roof in need of replacement.



Decaying exterior steps.



Walls are in need of repairs.

Iowa

Federal Building, Des Moines, IA

This ten-story Federal Building was built in 1967. This building has become an integral part of the City's complex skywalk system as a full partner in the ongoing revitalization process of the central business district. To collaborate with the revitalization, a major project is now underway to replace the skin of the building. Although this building has been well maintained, there have been water infiltration problems, causing tenant disruption since the building opened. Some major systems of the building are in need of upgrading/replacement. A feasibility study has been conducted to determine agency needs and facility requirements. The skin replacement project and the possibility of a major interior renovation project should increase customer satisfaction and boost tenant retention.

Estimated Project Cost

\$ 13,818,817



Building Number	IA0112ZZ
Ballaling Nambel	IAUTIZZZ
City Location	Des Moines
Built	1967
Gross Square Footage	390,007
Number of Floors	12
Historic Status	Not On Register



Proposed new façade.



Façade water leaks.

Kansas

U.S. Courthouse, Wichita, KS

This five-story Courthouse was built in 1932 and has been on the National Register of Historic Places since 1989. The fully occupied building is in relatively good condition. The restoration and rehabilitation projects completed in the building have provided for the future needs of the Courts. However there are additional projects needed to bring the building up to code and to make it more energy efficient. These projects include: upgrade fire alarm system to NFPA and ADA standards, retrofit lighting with T8 lamps and electronic ballasts, install LED exit lights and, install ground fault receptacles in the restrooms. Other projects include cleaning the exterior of the building, replacing the air handler controls, replacing worn out window wells and elevator cabs, and fixing water leaks at the sallyport entrance. In addition, the two cooling towers need to be replaced with a newer, more efficient tower.

Estimated Project Cost

\$ 1,385,000



The exterior of the courthouse has not been cleaned since 1986.



Controls and time clocks for all air handlers are vintage 1957, making it difficult to find parts.

Building Number	KS0070ZZ
City Location	Wichita
Built	1932
Gross Square Footage	175,821
Number of Floors	5
Historic Status	On Register



Concrete walls around window wells have deteriorated making it energy inefficient and susceptible to water damage.



Water leakage over expansion joint at sallyport entrance damages the finish on parked vehicles and needs to be fixed.



Elevator cabs have deteriorated and look shabby.

Kentucky

Post Office/Courthouse, Lexington, KY

The Lexington Post Office-Courthouse was constructed in 1933 and is listed on the National Register of Historic Places. This building is located in historic downtown Lexington, Kentucky, and occupies a prominent position amid the city's municipal buildings, which are undergoing extensive renovation. The building contains 101,320 gross square feet and is occupied predominately by the U.S. District Court. The U.S. Marshal for the Eastern District of Kentucky also has offices in the building. The presence of the Court will soon expand when a new courtroom and chambers are built in the old Post Office area of the building. With the addition of this space, the building will be fully occupied.

The proposed project would include extensive tuckpointing and cleaning of the exterior stonework, upgrading the existing fire alarm system, and replacing the mechanical systems to include a high efficiency, low pressure steam system. A total reworking of the HVAC distribution system is needed (ductwork and air handling units) to ensure proper ventilation and indoor air quality, lighting will be retrofitted with T-8 electronic ballasts, the sprinkler system will be extended to fully cover the building, a backflow preventor will be installed, and elevator cars will be upgraded. Infrared inspection of the roof also reveals that extensive roof replacement is required in order to prevent a continuing leak problem. Considerable work is necessary to restore interior finishes that have been lost due to years of rearranging floor plans.

Execution of this work will maintain the Courthouse as a prominent federal presence within the enclave of municipal buildings in downtown Lexington, and will



Building Facts & Status

Building Number	KY0042ZZ
City Location	Lexington
Built	1933
Gross Square Footage	101,320
Number of Floors	4
Historic Status	On Register

ensure a high level of satisfaction for tenant and city resident alike. Failure to proceed with the renovations as described would subject the tenants to lifesafety situations that are less than optimum. Delaying this project will likely lead to increased costs, as additional repairs become necessary as building systems fail and construction costs escalate.

Estimated Project Cost

\$ 9,500,000



Airhandling needs replacement to ensure proper ventilation and indoor air quality.



Stonework needing tuckpointing and cleaning.

Louisiana

Post Office/Courthouse, Alexandria, LA

This building was built in 1933 and is listed on the National Register of Historic Places. The Office of the Supervising Architect of the Department of the Treasury generally designed the Federal Buildings of the early 1930s. However, a local Shreveport, LA architect, Edward Neild, designed this Art Deco style building, the United States Post Office and Courthouse in Alexandria, Louisiana. The U.S. Courts are the primary tenant in the building.

A project has been completed on the building that replaced the HVAC system, replaced the fire alarm system, cleaned and pointed the building, and installed a new roof. The remaining upgrades needed for the building include elevator replacement and accessibility upgrades.

Estimated Project Cost

\$ 771,000



Building Number	LA0002ZZ
City Location	Alexandria
Built	1933
Gross Square Footage	50,478
Number of Floors	4
Historic Status	On Register
HISTORIC Status	On Re



Exterior water damage.



Rear of building.

Maine

Margaret Chase Smith Federal Building/Post Office/Courthouse, Bangor, ME

Built in 1967, this five-story building's prospectus calls for the recapture of 28,108 usable square feet of vacant space, modernization of deteriorated office space, and upgrade of the HVAC system. Replacement of all windows and the installation of a second garage entrance are also needed. Components of system repairs include: upgrades to the electrical and lighting systems; hazardous materials abatement; upgrading the fire protection system to national codes; limited seismic reinforcement; elevator upgrades; exterior repairs and bringing the building into compliance with ADA.

Estimated Project Cost

\$ 13,655,000



Building Number	ME0061ZZ
City Location	Bangor
Built	1967
Gross Square Footage	205,395
Number of Floors	5
Historic Status	Not On Register



Examples of exterior repairs required.



Maryland

Appraisers Stores, Baltimore, MD

This handsome 10-story building was built in 1934 and is eligible for the National Register. Its location in Baltimore's lively Inner Harbor area make it an ideal candidate for rejuvenation. Major tenants are HUD, NLRB, Customs Service and the Veterans Health Administration. Pockets of space in this building could be recaptured for tenancy with appropriate reconfiguration and upgrade.

This building is in poor condition. Much of the work needed is for fire/life safety work items, including repair and replacement of fire protection equipment, installing fire hose connections in the stairwells, installing proper water pressure regulating devices, providing heat detectors and sprinkler protection for elevators, and replacing the fire alarm panel/system and annunciator.

Since this building was designed as a warehouse, many upgrades need to be made in order for it to be used as an office building. The main entrance is unsuitable for tenant and visitor traffic, the air handler units fail to meet ASHRAE standards, zone controls for lighting and HVAC are also needed, the restrooms need to be ADA compliant, the freight elevator and two small passenger elevators do not satisfy the tenant needs for internal circulation.

Estimated Project Cost

\$ 20,607,000



Building Number	MD0003ZZ
City Location	Baltimore
Built	1934
Gross Square Footage	151,649
Number of Floors	10
Historic Status	Eligible



Antiquated building systems.



With new building systems, vacant space can be recaptured for use.

Massachusetts

J.W. McCormack Post Office and Courthouse, Boston, MA

This 24-story, 626,020 gross-square-foot building was constructed in 1933. The building is located in the heart of Boston's vibrant financial district. The major federal tenants are the U.S. Postal Service, FEMA, and the Department of Education. Currently, the State of Massachusetts has a five-year lease for 250,000 square feet of space.

The building has not undergone a major modernization and is in great need of repair.

The project will remove asbestos insulation throughout the building and bring building egress conditions to satisfy current code requirements. Space alterations for the entire building will modernize deteriorated office space. Minor exterior and interior seismic work will be accomplished. The fire alarm system will be upgraded and improvements will be made to the outdated and expensive-to-operate electrical system. Other major components of the project will include HVAC upgrades, replacement/treatment of all single-pane windows with energy efficient units, and installation of exterior envelope insulation, which will dramatically reduce heating and air conditioning utility costs. The building will also be upgraded to meet current handicapped accessibility requirements.

Estimated Project Cost

\$ 81,496,000



Building Number	MA0013ZZ
City Location	Boston
Built	1933
Gross Square Footage	626,020
Number of Floors	24
Historic Status	Eligible



Air handler ducts with asbestoscontaining materials on piping.



Result of water infiltration from windows.



Steam leak damage.

Michigan

Theodore Levin U.S. Courthouse, Detroit, MI

This Art Deco style building is home to the United States District Court, Eastern District of Michigan, and contains six historic courtrooms. It has a limestone façade with decorative brass window spandrels and grates and carved reliefs at the sixth floor. There are two entrances connected by a central hallway with the original domed ceiling. The entrance vestibules and elevator lobbies also retain their original historic elements. All hallways throughout the building have original marble floors. It contains ornate detailing in its marble, carved wood and painted finishes and is currently under historic restoration.

The Courthouse is located in the South West section of the CBD of Detroit. Some of its closest neighbors include the Cadillac Hotel and the Detroit Free Press building, both abandoned multi-story historic buildings. Within two blocks is the P.V. McNamara Federal Building. The federal presence, especially the Courthouse, is vitally important to this section of Detroit. The Courthouse has been an anchor to this area for decades, helping to prevent further deterioration.

The Courthouse is a viable, serviceable building. However, it does require replacement of the HVAC systems and repairs to the façade. Other issues such as electrical system improvements and upgrades to the cooling system are planned for the next few fiscal years.

Estimated Project Cost

\$ 23,711,000



Building Number	MI0029ZZ
City Location	Detroit
Built	1932
Gross Square Footage	652,307
Number of Floors	15
Historic Status	Eligible







New air distribution systems are needed.

Minnesota

U.S. Courthouse and Post Office, Fergus Falls, MN

The U.S. Courthouse and Post Office in Fergus Falls was built in 1903, originally housing a postal facility on the ground floor and a two-story courtroom on the second level. In 1933, a new addition doubled the building's size by adding a symmetrical wing with a second two-story courtroom, around a newly established central axis with identical entries centered on each bay. The structure is a handsome Renaissance revival building with a stone base and brick upper stories, capped by a hipped standing seam metal roof.

GSA acquired the building in 2000 from the U.S. Postal Service, and intends to convert it to a new U.S. Courts facility, which will meet the Court's space needs through the year 2010.

In order to backfill 9,000 square feet of vacant space, the building must be brought up to modern life safety codes. GSA will install new stairs, elevators, fire safety improvements and toilet facilities. New tenant buildouts will be provided for the U.S. Marshals Service, including prisoner holding cells and a sallyport. New office space will be provided for the Clerks of the District Court and Bankruptcy Courts, and Probation. The West Courtroom will be equipped with new ancillary facilities and an addition for judges, juries and attorneys.

Estimated Construction Cost \$ 9,345,000



Building Number	MN0021ZZ
City Location	Fergus Falls
Built	1903
Gross Square Footage	18,320
Number of Floors	3
Historic Status	Eligible



West Courtroom, not currently in use, needs remodeling



Obsolete boiler and heating equipment.

Mississippi

Dr. A.H. McCoy Federal Building, Jackson, MS

The Dr. A.H. McCoy Federal Building was constructed in 1979 and is presently the largest GSA-owned building within the state of Mississippi. The building is a significant part of downtown Jackson. Reinvestment is needed to repair and modernize this building for continued federal use.

The building was designed and constructed during a time of significant energy awareness. As such, the building was constructed as an "open office" environment with minimal interior partitions. With increased privacy needs and the security requirements of many agencies, the open office environment became a closed environment over the course of the past twenty-three years. As a result, the HVAC system as originally designed is insufficient to properly condition the space. A prospectus modernization would include replacement of the two 300-ton chillers. Additionally, the HVAC system needs upgrading to accommodate the current multiple office environment. This would include new air handling units, new boilers (the building is designed with one 30KW 480V boiler per floor), and upgrading



Chiller replacement needed.



Building Facts & Status

Building Number	MS0083ZZ
City Location	Jackson
Built	1979
Gross Square Footage	382,686
Number of Floors	16
Historic Status	Not On Register

the duct system. In addition to upgraded mechanical systems, the fire alarm system needs upgrading, along with the elevator system. The building also needs recaulking along the exterior joints to correct existing water infiltration problems and to prevent further infiltration.

Estimated Project Cost

\$ 18,775,000



Airhandler replacement needed.



Façade needs recaulking.

Missouri

Federal Buildings 1 and 2, Kansas City, MO

Buildings 1 and 2 of the Bannister Federal Complex were built in 1942 and account for 1,331,072 gross square feet. Building 1 was originally designed as warehouse space for manufacturing airplane engines during WW II and Building 2 housed the offices supporting this function. The complex is eligible for the National Register of Historic Places, and its major tenants include Defense Finance and Accounting Service for the Department of Defense and the GSA Regional Office. Although the complex has seen some aesthetic improvements in its office space through the years, much of the original infrastructure has remained intact and is in need of replacement or repair to keep the buildings functional. Major work items include: restroom renovations, seismic upgrades to withstand moderate levels of ground motion; improvements to the air handling system; repoint masonry; partial roof replacement; replace tempered water system to steam for heating; install new lighting control system; renovate elevators; install new energy management system; replace condensate tanks and pumps; and replace corroded piping leads to sprinkler heads. In addition to keeping these buildings functional and safe, many of these upgrades would have a positive impact on energy and utility costs.

Estimated Project Cost





A mechanical penthouse housing out-dated equipment sits above the main entrance to Building 2.



Pedestrian corridors have industrial levels of finishes and lighting.

Building Number	MO0544AD and MO0531AD
City Location	Kansas City
Built	1942
Gross Square Footage	1,071,141 and 259,931
Number of Floors	4
Historic Status	Eligible



Existing building HVAC controls are antiquated and cause costly heating and cooling problems throughout the year.



Steam heating and air moving equipment is aged and needs updating.



Air handling units are old and inefficient.

Montana

Federal Building/Post Office/Courthouse, Missoula, MT

The Missoula Federal Building and Post Office is located in the Central Business District of downtown Missoula. This small city of 58,000 is nestled in the Rocky Mountains of western Montana and is the regional hub for business, culture, medical services, retail and entertainment for this area. The FOB/PO plays a major role in this hub by providing local citizens access to mail services, elected congressional representatives, Social Security Administration and Forest Service.

Construction began in 1911 and was completed in 1913 and originally housed the U.S. Postal Service and Forest Service. Over a period of forty years, several additions and expansions were added to accommodate the growing needs of the Courts, the Postal Service, and the Forest Service. Today the building has four stories and is 132,854 gross square feet. The building is on

Building Facts & Status

Building Number	MT0017ZZ
City Location	Missoula
Built	1913
Gross Square Footage	132,854
Number of Floors	4
Historic Status	On Register

the National, State and Local historic registers and is a fine example of Italian Renaissance Revival style of architecture.

The financial performance of this asset coupled with the significant role this building has in the community make it a viable contender for modernization.

Estimated Project Cost

\$ 25,387,000





Postal loading dock.





Deteriorating wooden windows.



Nebraska

Robert Denney Federal Building and Courthouse, Lincoln, NE

Constructed in 1974 (purchase contract), this building is a five-story steel structure with exterior finishes of white terrazzo panels on the ground level, and cut limestone as the finish for floors 2 through 5. The stone exterior has not been waterblasted for over 15 years, and is badly in need of cleaning and sealing. The roof is deteriorating and must be replaced. Other items needed include: cooling tower needs structural and deck wood repaired/replaced; battered garage terrazzo wall needs to be caulked and sealed; wall of garage office area deteriorating, needs to be replaced; inner office walls need to be replaced and door and frame need to be replaced. Elevator modernization is scheduled for FY2005.

Estimated Project Cost

\$ 2,625,000



Building Number	NE0531ZZ
City Location	Lincoln
Built	1974
Gross Square Footage	508,817
Number of Floors	5
Historic Status	Not On Register



Typical deteriorated plaster condition.



Stained façade.

Nevada

C. Clifton Young Federal Building/Courthouse, Reno, NV

This sturdy work-horse of a building had been targeted for disposal but now faces the prospect of new life in the federal portfolio. The U.S. Bankruptcy Court has requested that the building be retained to provide secure permanent housing for their long range needs. Two new tenants, the Internal Revenue Service and the Immigration and Naturalization Service, have also come on-board as clients, filling the building.

With the need established, GSA now seeks to acquire the funding to upgrade the 1960s. architecture to 21st century standards, most importantly in the areas of power, accessibility and environmental concerns.

Estimated Project Cost

\$ 24,663,000

Building Number	NV0012ZZ
City Location	Reno
Built	1965
Gross Square Footage	125,805
Number of Floors	5
Historic Status	Not On Register



Extreme environmental conditions of the high desert have taken their toll on the roof and exterior systems.





Original boilers will require retooling to the energy technology of the 21st century.



Building exterior needs repairing.

New Hampshire

Thomas J. McIntyre Federal Building, Portsmouth, NH

The Thomas J. McIntyre Federal Building was constructed in 1966. This concrete and brick structure provides 108,929 gross square feet of space and houses the following major tenants; IRS, SSA, Navy and Postal Service. The building has not undergone a major modernization and while the condition of the building is good, there are repair needs that cannot be overlooked. A major building modernization will include: removal of sprayed on asbestos throughout the building, repointing of exterior brick, replacement of leaking and energy inefficient windows, ADA compliance for hallways and restrooms, modernizing the elevator cabs and equipment, HVAC duct cleaning and upgrading the security system, recapture of vacant underutilized space.

Estimated Project Cost

\$ 9,094,000





Vacant space needs to be converted to usable office space.

Building Number	NH0036ZZ
City Location	Portsmouth
Built	1966
Gross Square Footage	108,929
Number of Floors	5
Historic Status	Not On Register



Ceiling areas are masked off from friable asbestos.



Exterior concrete needs repairing.



New Jersey

Rodino Federal Office Building, Newark, NJ

This is a 1960s. vintage asset located in downtown Newark, New Jersey, and is planned for long-term retention. The building is in need of major modernization work such as façade repairs to prevent water infiltration and further curtain wall corrosion, as well as asbestos removal within the remaining 60 percent of the building. Improvements in tenant spaces are required throughout the building.

Building Facts & Status

Building Number	NJ0108ZZ
City Location	Newark
Built	1968
Gross Square Footage	495,208
Number of Floors	16
Historic Status	Not On Register

Estimated Project Cost

\$ 76,915,000





Deteriorating asbestos-containing materials.



Deteriorating asbestos-containing materials.



Cracked and deteriorating façade.

New Mexico

Federal Building, Albuquerque, NM

The Federal Building was built in 1931 and is located in downtown Albuquerque. The building site is located at the northeast corner of Gold Avenue and 5th Street. The building has six floors plus basement and is listed on the National Register of Historic Places. One feature of the building is a wonderful Historic Courtroom. The long-term strategy for this building is continued operation/occupancy with improvements to maintain the building's usefulness and attractiveness to tenant agencies.

The major renovation work planned for this building includes: upgrade of interior finishes; space alterations; plumbing upgrade; electrical; HVAC; fire safety; seismic upgrade; and roof restoration.

Estimated Project Cost

\$ 3,706,000





Historic tile roof.

Building Number	NM0502AQ
City Location	Albuquerque
Built	1931
Gross Square Footage	66,191
Number of Floors	6
Historic Status	On Register





Leaking mechanical equipment.

New York

Thurgood Marshall U.S. Courthouse, 40 Centre Street, New York, NY

The Thurgood Marshall Courthouse is architecturally and historically significant as one of the largest and most distinctive examples of federal architecture erected by the government in the 1930s. Completed in 1936, it is also one of the last buildings designed by the renowned architect Cass Gilbert. The Courthouse consists of a classical 6-story base and 38-story sky-scraper crowned by a gilded pyramid. The major tenant for the building is the U.S. District Court for the Southern District of New York and the Second Circuit Court of Appeals.

Major work items needed to modernize this 66-yearold building include replacement of the HVAC system, interior space and building systems upgrades, replacement of the electrical and domestic water distribution





Deterioration under main stairs.

Building Facts & Status

Building Number	NY0130ZZ
City Location	New York
Built	1936
Gross Square Footage	730,533
Number of Floors	44
Historic Status	On Register

systems and upgrade of lighting and fire protection systems, roof repairs and replacement, exterior façade repairs, restoration of historic front stairs and accessibility improvements, renovation of the freight elevator and cafeteria, and modernization of the rest rooms.

Estimated Project Cost

\$ 254,121,000



Roof damage.



Ceiling separating from structure.

North Carolina

Century Station Federal Building/Post Office, Raleigh, NC

Century Station was built in 1878 and is the second oldest building in the Southeast Sunbelt Region's inventory. Its location on the Fayetteville Street Mall adds to its landmark status in downtown Raleigh. The building has a total of 15,000 vacant square feet and houses the U.S. Postal Service, U.S. Bankruptcy Court, and Senator John Edward's office. The building has serious water intrusion problems, causing complaints from tenants and preventing additional backfill of space on the fourth floor.

Major projects recommended include window replacement, upgrades to the HVAC system, upgrades to the fire suppression system, and renovation of the basement and first floor, upgrades to the fire suppression system, roof replacement, and renovation of the basement and first floor. A Retention/Disposal study was recently ordered to determine if the building should remain in the GSA inventory. In the interim, a project to repair the roof has been awarded to address immediate water intrusion problems.

Estimated Project Cost

\$ 9,277,000





Building Number	NC0058ZZ
City Location	Raleigh
Built	1878
Gross Square Footage	84,018
Number of Floors	6
Historic Status	On Register







Water damage resulting from intrusion problems.

North Dakota

Federal Building/Courthouse, Fargo, ND

Constructed in 1931, the Federal Building/Courthouse is part of the downtown Fargo Historic District. GSA recently constructed a new courthouse annex in Fargo, the Quentin N. Burdick Courthouse, which is connected to the Federal Building/Courthouse with an atrium. These two buildings, together with the Federal Building/Post Office, are the landmark buildings of the Fargo Central Business District.

The Federal Building/Courthouse houses the U.S. Attorney, District Court and Social Security Administration. The Senior District Judges utilize the courtrooms in the Federal Building/Courthouse, including an historic courtroom that has been recently restored to its original grandeur. The Federal Building/Courthouse is an important component in meeting the Courts longrange requirements for North Dakota and needs to be properly maintained.

Currently, the Federal Building/Courthouse requires repair or replacement of damaged sandstone blocks, as well as cleaning and sealing for the entire building exterior. If left unchecked, the FB/CT will require extensive stone replacement.

Estimated Project Cost



Building Number	ND0006ZZ
City Location	Fargo
Built	1931
Gross Square Footage	84,875
Number of Floors	3
Historic Status	On Register















Examples of sandstone deterioration on the building exterior.

Ohio

Kinneary Courthouse, Columbus, OH

The Courthouse was built in 1935. Although it is not on the Register of Historic Places, it does have potential for historic status. Many improvements are needed for this facility including emergency generator, boiler, chiller and window replacement, roof repair, and HVAC upgrades. The cast plaster suspended ceiling in the ceremonial courtroom is cracking and is in need of plaster restoration to repair the damage. Water is infiltrating the building and is leaking into tenant spaces. The exterior requires tuckpointing and cleaning to repair spalled and cracked stonework on all building facades, including cornices, soffits, and decorative exterior stone elements and a new roof. Improvements in tenant spaces are required in many areas of the building.

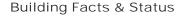
Estimated Project Cost

\$ 8,950,000









Building Number	OH0046ZZ
City Location	Columbus
Built	1935
Gross Square Footage	321,576
Number of Floors	9
Historic Status	Eligible



Building exterior requires repairing.



Water leaking into the basement.



Roof system needs replacement.

Oklahoma

Federal Building/Courthouse, Muskogee, OK

The Federal Building/Courthouse was built in 1915 as the U.S. Post Office/Courthouse. A major addition was made to the west side of the original building, which accounts for the current size of 137,532 gross square feet. This building is a historic landmark and is listed on the National Register of Historic Places. Major tenants in the building are: Bureau of Indian Affairs, U.S. District Courts and U.S. Attorneys.

A building modernization would include a new electrical distribution system (including lighting), electrical service entrance and switchgear. The electrical upgrade is needed to provide trouble-free electrical service with adequate capacity to facilitate court operations, required lighting levels, uninterrupted computer operations, as well as reliable security and fire alarm systems. A new plumbing system, complete fire sprinkler system and asbestos abatement are all planned.

Estimated Project Cost

\$ 8,214,000



Building Number	OK0041ZZ
City Location	Muskogee
Built	1915
Gross Square Footage	137,532
Number of Floors	6
Historic Status	On Register





Oregon

Edith Green/Wendell Wyatt Federal Building, Portland, OR

The Edith Green/Wendell Wyatt Federal Building continues to reign as one of the premier federal office structures in the Portland area. Located in downtown Portland near the Mark O. Hatfield Courthouse, the 18-story office building, built in 1975, occupies one city block.

Although clients in the building are generally satisfied, the building systems (primarily the electrical and HVAC distribution system) are reaching the end of their useful life, the antiquated ceiling grid system needs replacement, a new stairwell is necessary from the lower to upper lobby for fire protection, the exterior plaza area brickwork is in need of repair, and ADA upgrading is required throughout to meet code. Modernization of treatments and improvements in tenant spaces are necessary throughout the building, as well.

From a business perspective, renovation of the existing structure is the wisest choice for the following key reasons. First, the property is a strong performer



Damaged and cracked exterior brickwork.

Building Facts & Status

Building Number	OR0043ZZ
City Location	Portland
Built	1975
Gross Square Footage	515,146
Number of Floors	18
Historic Status	Not On Register

financially. Second, reinvestment is less than 30% of building replacement value, which provides significant extension of building life for a reasonable cost. Third, federal demand is strong in downtown Portland, and this property serves as a focal point for the federal presence in the community. Finally, modernization will insure that the building operates optimally and retains tenants with changing technological requirements.

Estimated Project Cost

\$ 26,987,000



Ceiling system needs replacement and seismic bracing.



Damage from water penetration in basement.

Pennsylvania

William S. Moorhead Federal Building, Pittsburgh, PA

The 27-story Federal Building was constructed in 1964 and houses 47 agencies, with the Internal Revenue Service, the Army Corps of Engineers and the Veterans Administration being the largest of these tenants.

Although several small repair projects have been undertaken over the years to improve its overall appearance and functionality, the building has never undergone a major modernization. However, several smaller projects were undertaken to improve the overall appearance and functionality of the facility. The overall modernization of the facility would address several serious health and safety improvements such as asbestos abatement, improving the air transmission rate in the parking garage located on the building's lower level, permanently installing all fire alarm devices and installing sprinklers to bring the office areas up to current fire codes. Additionally, the modernization includes replacement of the domestic water supply lines and all sanitary lines; replacement of the existing refrigeration plant with a thermal storage system; replacement of the cafeteria serving line and the cafeteria floor; HVAC ductwork replacement and converting the existing system to variable air volume boxes (VAV) throughout the building.

Estimated Project Cost

\$ 68,318,000



Building Number	PA0233ZZ
City Location	Pittsburgh
Built	1964
Gross Square Footage	785,127
Number of Floors	27
Historic Status	Not On Register



Deteriorated ductwork.





Asbestos fireproofing and insulation must be removed.

Puerto Rico

Federico Degetau and Clement Ruiz Nazario Federal Building/Courthouse, San Juan, PR

The 8-story Federico Degetau and Clemente Ruiz Nazario Federal Building and adjacent U.S. Courthouse was constructed in 1977. The building's location in the prime Hato Rey business district of San Juan, and the local federal space situation has enabled GSA to keep the asset near capacity occupancy. Unfortunately Caribbean weather, with frequent storms and high humidity, has accelerated the deterioration of HVAC systems and components and they are in need of upgrade or replacement. Our latest customer satisfaction survey revealed that only about 60% of our customers were satisfied with the building's HVAC systems. In addition, upgrades to finishes of all interior and public spaces, upgraded public restrooms, including ADA compliance are needed to modernize this valuable asset.

Estimated Project Cost

\$ 17,000,000





Undersized air handler unit typical in building.

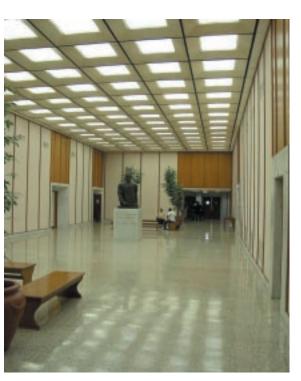


Air handler coil showing accelerated corrosion.

Building Number	PR0017ZZ
City Location	Hato Rey, San Juan
Built	1977
Gross Square Footage	406,900
Number of Floors	6
Historic Status	Not On Register



Third floor lobby with interior finishes contemporary to original construction.



Rhode Island

John O. Pastore Federal Building/Post Office, Providence, RI

This three-story 113,112 square foot building was built from 1938-1940, and is eligible to be listed on the National Register of Historic Places. The building is named after the former Rhode Island Governor and U.S. Senator. Originally built to relieve overcrowding of the adjacent U.S. Courthouse, the building served as Providence's main Post Office until 1960, when a new automated Post Office was built.

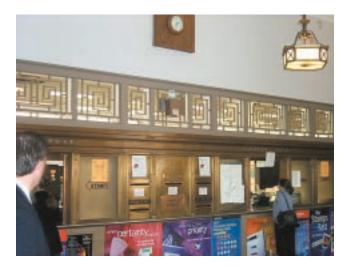
The Pastore Federal Building houses the U.S. Post Office, as well as offices of the U.S. District Courts. The building needs foundation repairs and cosmetic upgrades to the back of the property that faces the city's newly constructed Riverwalk area.

Estimated Project Cost

\$ 2,000,000



Building Number	RI0010ZZ
City Location	Providence
Built	1940
Gross Square Footage	113,112
Number of Floors	4
Historic Status	Eligible





South Carolina

Post Office/Courthouse, Charleston, SC

This four-story building was built in 1896 and is on the National Register of Historic Places. The building occupies one of the famous Four Corners of Law in Downtown Charleston at the corner of Broad and Meeting streets and is one of GSA's most historic assets. The building is fully occupied.

The building is deteriorating and requires several major repairs and health and safety improvements. There is asbestos material contained throughout the building including on the hot and cold water line fittings, on heating water fittings, in floor tile in Postal workroom and other offices, in felt under the roof, around air handlers, and on chill water lines.

Due to a moisture problem throughout the building, paint is peeling and plaster is deteriorating from both the walls and ceilings. Some restrooms need upgrading to meet ADA requirements, as well as water saving faucets and low flush toilets.

The ventilation system is in very poor condition and is outdated. The water valves are inoperable, and air dampers are either propped open or have been removed. The high humidity in Charleston throughout the year also leads to the building smelling stale and musty. The roof continues to leak, leading to water intrusion and moisture in interior walls that are around the perimeter of the building.



Building Facts & Status

Building Number	SC0012AC
City Location	Charleston
Built	1896
Gross Square Footage	48,573
Number of Floors	4
Historic Status	On Register

To remedy these issues, the proposed project includes: asbestos abatement, preparing and waterproofing/caulking exterior surfaces, preparing and painting all exterior and interior surfaces, testing for lead paint, cleaning and polishing brass throughout building, upgrading restrooms, replacing fixtures, and replacing the roof, drainpipes, five air handlers and control system, filter systems, and ductwork.

Estimated Project Cost

\$ 1,320,000



Paint and plaster peeling due to water intrusion.



South Dakota

U.S. Courthouse, Sioux Falls, SD

This U.S. Courthouse is located in the central business area of the City of Sioux Falls, South Dakota. This facility was built in 1895 and had a major impact on the city because it demonstrated the government's commitment to the Dakotas. The Courthouse brought a distinctive style to the community. Mr. W. J. Edbrooke designed the building, which exhibits an exterior of rusticated jasper stone in the Richardsonian Romanesque style.

Since its construction, the building has been a major landmark in the downtown area. Many events significant in the state and local history are associated with the building, and it continues to be a major focal point in the city. The Courthouse represents one of the earliest federal building projects in the Dakotas and conveys a distinctive architectural design.

GSA and the District Court would like to use this important historic structure to meet the court's long-range planning needs, along with the construction of a new annex. In order to continue long-term use of the Courthouse, the building will require funds to modernize the building systems, along with providing for new tenant alterations so the space can be better utilized. Primary work items will include improved mechanical,



Main façade showing the distinct historic character and its castle-like appearance.

Building Facts & Status

Building Number	SD0021ZZ
City Location	Sioux Falls
Built	1895
Gross Square Footage	84,130
Number of Floors	5
Historic Status	On Register

electrical and plumbing systems, roof repair, fire safety upgrades, ADA improvements and repair work on the marble stairs.

This investment can ensure that this important community structure continues the prominent role it plays in both the history of our judicial system as well as for the State of South Dakota.

Estimated Project Cost

\$ 20,000,000



Roof top - new condenser.



Main marble staircase.

Tennessee

Joel W. Solomon Federal Building/Courthouse, Chattanooga, TN

This building, constructed between 1932 and 1933 for a cost of \$493,000, contains 107,578 gross square feet. It is a classic example of Art Deco Depression Architecture. The building is sheathed in white Georgia marble and located in the Chattanooga Central Business District. Considered a major part of the community, this building houses the United States Court and the United States Postal Service.

An annex to the Solomon Federal Building is on the Court's 5 year plan, with design in fiscal year 2005 and construction in fiscal year 2007. Some remodeling of the Solomon Building will be needed to accommodate the annex and the other non-court agencies to be housed there. The R&A project will complement the overall new construction project for the annex, and bring the space from class C to B+. Due to the age of this facility and deferred upgrades, further repair and alteration needs include HVAC, domestic water system, miscellaneous space upgrades, energy conservation needs, and cyclic painting and maintenance.

Estimated Project Cost \$ 15,561,000



Building Number	TN0006ZZ
City Location	Chattanooga
Built	1933
Gross Square Footage	107,578
Number of Floors	5
Historic Status	On Register



Exterior panel and window system.



Outdated restroom facilities.



Indoor lighting and HVAC handler.

Texas

Post Office/Courthouse, San Antonio, TX

The San Antonio Post Office/Courthouse was built in 1937 and is a six story, neoclassical, Beaux-Arts style Federal Building, with some Mission Style detailing. It is listed on the National Register of Historic Places. The building lobby contains a beautiful mural depicting San Antonio's Importance in Texas History. The work was completed in 1939 and was done by Howard Norton Cook.

The building is located in the CBD near the bustling tourist attraction and historic site of the Alamo. The primary occupants of the building are the Federal Bureau of Investigation (FBI), the US Bankruptcy Courts, Executive Office of Immigration Review (EOIR), the US Postal Service, the Defense Contract Management Agency and the US Trustees.

The current tenant mix will change with the completion of a lease construct for the FBI. In order to minimize the amount of non-revenue producing space, the Greater Southwest Region has proposed a \$25 million adaptive reuse project. The project will provide for the recapture of space vacated by the FBI by consolidating existing core tenants and accommodating for tenant growth over a 10-year period. Additionally, the project will upgrade finishes for public and tenant areas rendering the building both more functional and marketable. Necessary life safety and mechanical repairs as well as required seismic upgrades will be performed.



Building Facts & Status

Building Number	TX0164ZZ
City Location	San Antonio
Built	1937
Gross Square Footage	308,270
Number of Floors	6
Historic Status	On Register

The building's location makes it an important asset to the community and significant federal presence in one of the fastest growing cities in America. Investing in this property is an opportunity to showcase the federal government's ability to maintain its commitment to both historic buildings and the vitality of downtown areas while meeting federal workspace needs.

Estimated Project Cost

\$ 25,155,000



Existing mechanical equipment.



Peeling plaster.



Exterior cornice stain damage.

Utah

Wallace F. Bennett Federal Building, Salt Lake City, UT

When Salt Lake City was chosen to host the 2002 Winter Olympics it sparked a construction boom and a revitalized interest in the downtown area. The Downtown plan calls for an integrated transportation system, Main Street beautification and a local government center. The federal government has a large federal presence in the Central Business District including the Wallace F. Bennett Federal Building, the Frank E. Moss Courthouse and several leases. Reinvestment in this building complements the Downtown plan and will fulfill the long-term needs of our customers.

Built in 1963, this nine-story, 359,207 gross square foot Federal Building houses a significant portion of the large federal agency customer base that exists in Salt Lake City. The long-range reinvestment strategy for this building is multi-faceted. Currently, the building is undergoing a \$23.2 million seismic upgrade. Cutting edge Unbonded Braced Frame technology is being used to bring the building up to current seismic

Building Facts & Status

Building Number	UT0032ZZ	
City Location	Salt Lake City	
Built	1963	
Gross Square Footage	359,207	
Number of Floors	9	
Historic Status	Not On Register	

standards. This is the first federal building to use this technology. In addition, a \$5 million project is being proposed to upgrade/replace various mechanical system components. Completion of these projects will ensure the continued financial viability of this asset and will enable GSA to meet the current and future needs of our customers.

Estimated Project Cost

\$ 5,090,000





Outside air dampers that need to be replaced.



This 29 year old boiler has reached the end of its useful life.



Back-up emergency generator.

Vermont

Border Stations throughout the State

The northern U.S. border is monitored through numerous small border stations. In the state of Vermont, there are approximately 12 Border Stations where traffic and goods are channeled through. In the aftermath of September 11, 2001, the criticality of the northern border in terms of national security has been dramatically realized. These Border Stations house the various components of the U.S. Customs Service, Immigration and Naturalization Service and the Department of Agriculture. The GSA inventory of space is approximately 76,700 gross square feet distributed along the U.S./Canadian border. These Border Stations were built during the Post-Depression Era of the 1930s. With the exception of Highgate Springs, VT, these structures are small in size, ranging from 5,000 to 8,000 gross square feet of space, are typically 2 stories high and include a basement. Most are eligible for listing on the National Register of Historic Places.

As an example, the Border Station in East Richford, VT requires a new roof and flashing, replacement of the boiler and exterior painting. This is a major issue with all these 1930s. border stations in Vermont. With few exceptions, they are all old and in need of a variety of similar repairs (i.e. roofs, boilers, window replacement).

Estimated Project Cost

\$ 1,324,000



Building Number	(various)
City Location	(various)
Built	1930s
Gross Square Footage	5,000-8,000
Number of Floors	2-3
Historic Status	Eligible



Lead-based paint needs to be removed.



Asbestos covered piping needs abatement.



Lead-based paint needs to be removed.

Virginia

Lewis F. Powell Federal Building, Richmond, VA

This courthouse was built in 1858 and is on the National Register. It is one of the few buildings left standing in Richmond after the Civil War, and is considered one of the most historically significant buildings in the federal inventory. The work items proposed for this building would maintain the integrity of the structure and modernize the workspace to service tenant needs. Building needs include re-pointing the façade and front portico areas; redesign, cleaning and painting of the gutter system for proper storm water management; repairing the historic cornice; repairing historically significant windows, replacing sanitary piping, replacing aged HVAC units, replacing boilers, replacing the fire alarm control panel and upgrading the domestic hot water system.

Estimated Project Cost

\$ 9,866,000



The historic front structure facing the Virginia State House.



Damaged and saturated roof.

Building Number	VA0063ZZ	
City Location	Richmond	
Built	1858	
Gross Square Footage	174,343	
Number of Floors	5	
Historic Status	On Register	



Obsolete heating equipment.



Deteriorating supports.

Washington

William Kenzo Nakamura Courthouse, Seattle, WA

The Nakamura Courthouse is the original U.S. Courthouse for Seattle built in 1940. It is listed on the National Register of Historic Places for its architectural design features and interior finishes. The building was recently named after a local WW II hero killed in action and awarded his Congressional Medal of Honor posthumously. The Nakamura Courthouse has 13 floors with a total of 178,386 gross square feet.

A new U.S. Courthouse in Seattle to house the expansion needs of the U.S. District Courts is under construction to be completed in the summer of 2004. The present building is in need of a major modernization, since most of the building systems have not been replaced and are at the end of their useful lives. In addition to modernization, this project enables the backfill of the historic courthouse to accommodate the consolidation and expansion requirements of the U.S. Court of Appeals and other federal agencies. This project takes advantage of a unique period of time when the majority of the building is vacant for the disruption caused by a major renovation. It will also upgrade several major building systems (structural, plumbing, HVAC, and electrical) to include complete renovation and modernization to meet current codes.





Restrooms need to be upgraded.

Building Facts & Status

Building Number	WA0035ZZ
City Location	Seattle
Built	1940
Gross Square Footage	178,386
Number of Floors	13
Historic Status	On Register

Preservation of this historic asset in the heart of the city of Seattle, as well as providing a functional and efficient home for the Court of Appeals are the benefits of investing in this treasured landmark.

Estimated Project Cost

\$ 38,894,000



Obsolete elevator controls.



Antiquated energy management system.

West Virginia

Federal Building, Martinsburg, WV

This building functions primarily as a courthouse. The building was constructed in 1961 and is not on the National Register of Historic Places. The tenants are highly satisfied with the facility with an overall customer satisfaction rating of 91 percent. Several projects must be accomplished to backfill vacant space, increase operational efficiency, and enhance the overall financial performance of this asset. The restrooms throughout are in need of modernization for ADA compliance. Asbestos may be present in the associated plumbing chase. The existing boiler must be replaced to eliminate the risk of failure. This work will also involve the removal of asbestos from the existing boiler. A new hydraulic elevator is required for secure prisoner transport by the U.S. Marshals Service. The fire alarm system must be replaced to meet current fire-safety codes. The roof is aging and requires replacement. The entrance lobby also needs significant modification to accommodate security screening.

Estimated Project Cost

\$ 7,104,000



Entrance lobby needs significant modification to accommodate security screening.



Aging equipment.

Building Number	WV0053ZZ	
City Location	Martinsburg	
Built	1961	
Gross Square Footage	66,698	
Number of Floors	5	
Historic Status	Not On Register	



Rainwater ponding on the roof.





Outdated building control system.

Wisconsin

Federal Building/Courthouse, Eau Claire, WI

The Federal Building was constructed between 1907 and 1909, with an addition to the first story built in 1935. It is a National Register listed property, potentially eligible for National Historic Landmark status—the highest registration. The building has 29,481 gross square feet of space and houses the following tenants: District and Bankruptcy Courts, Department of Labor, Probation, Defense Logistics Agency, and the U.S. Marshals Service.

The existing building systems are obsolete and in need of replacement. The fire alarm system does not function, offering no protection to the occupants in the event of a fire. The heating system is in danger of failing. The 40 year-old boilers are in danger of cracking and flooding the basement. The building has poor air quality, offers no central cooling system, and utilizes window units. This project would include a new fire alarm system, new HVAC units for proper ventilation, new boilers and energy saving hydronic heating system, a new cooling system, and a new Direct Digital Control energy management system.

Estimated Project Cost

\$ 1,900,000



Building Number	WI0016ZZ	
City Location	Eau Claire	
Built	1907	
Gross Square Footage	29,481	
Number of Floors	5	
Historic Status	On Register	



Obsolete Heating System



Obsolete Cooling System



Obsolete Control System

Wyoming

Dick Cheney Federal Building/Post Office, Casper, WY

The Dick Cheney Federal Building/Post Office is located in the small community of Casper, Wyoming. Casper has a population of 50,000 and is the second largest city in Wyoming.

This six story, 158,070 gross square foot building anchors the north end of the Central Business District and is vital to Casper's struggling downtown area. The Federal Building houses the majority of federal agencies located in the Casper area and it is the government hub for Casper. It is a landmark building in Casper and it illustrates the importance that federal buildings can have in small communities.

The building needs a new boiler, emergency generator, and switchgear as well as repairs to the façade. A minimal reinvestment in this building will ensure that federal agencies can continue to provide services to the Casper community.

Estimated Project Cost

\$ 550,000





This picture demonstrates the need to clean and seal the exterior.

Building Number	WY0030ZZ
City Location	Casper
Built	1969
Gross Square Footage	158,070
Number of Floors	6
Historic Status	Not On Register



Emergency generator needs to be replaced due to functional obsolescence.



Original switchgear needs to be replaced.



Original boiler has reached the end of its useful life.



U.S. General Services Administration

Public Buildings Service 1800 F Street, NW Washington, DC 20405

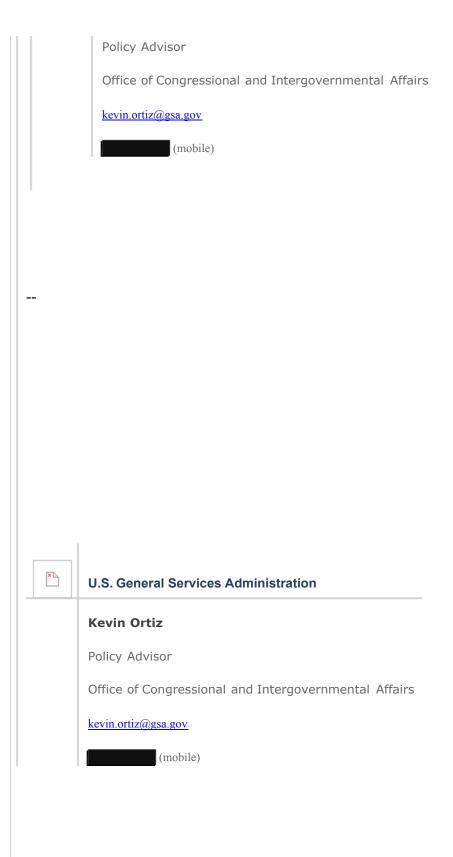
July 2002

From: Kevin Ortiz - S < kevin.ortiz@gsa.gov > To: "Rosenbaum, Ben" (b) (6) Re: T&I Letter to Administrator Murphy Subject: Fri, 22 May 2020 10:11:55 -0400 Date: Message-ID: <CALNeg3DaW57Ko5=7pE7YifB7AbbWreiFjYO59to2e+ Q+3CRdRQ@mail.gmail.com> Hey Ben -I re-sent the letter and guidance at 2:47pm yesterday. Please let me know if it didn't go through and I'll re-send. Best, Kevin On Thu, May 21, 2020 at 6:03 PM Rosenbaum, Ben (b) (6) wrote: Hey Kevin, atached to the lette -Ben From: Kevin Ortiz - S < kevin.ortiz@gsa.gov > **Sent:** Thursday, May 21, 2020 2:35 PM To: Dudley, Lauren (b) (6) Cc: Andrew Blaylock - S < andrew.blaylock@gsa.gov >; Pasternak, Doug (6) Rosenbaum, Ben (b) (6) Jacobs, Ann (b) (6) Syed, Mohsin (b) (6) Weisman, Matt (b) (6) Armes, Mike (b) (6) Cooke, Corey (b) (6) Hupman, Tara < Hardy, Johanna (b) Subject: Re: T&I Letter to Administrator Murphy Hi Lauren -

Best,
Kevin
On Wed, May 13, 2020 at 2:51 PM Kevin Ortiz - S < kevin.ortiz@gsa.gov > wrote:
Hi Lauren -
I hope you are well. Responding to the Committee's inquiry is a priority for GSA and GSA is actively drafting its response. While we are doing this as quickly as possible, we appreciate the Committee's patience given GSA's necessary work with regard to the pandemic. We will send our response as soon as possible.
Best,
Kevin
On Wed, May 13, 2020 at 10:40 AM Dudley, Lauren < > wrote:
Hi Kevin,
I'm following up on the attached request. When we can expect to receive a response from GSA?
Thanks,
Lauren

Lauren R. Dudley Democratic Counsel
Committee on Transportation and Infrastructure
U.S. House of Representatives
Direct: transportation.house.gov
From: Dudley, Lauren Sent: Thursday, April 23, 2020 8:52 PM To: Kevin Ortiz - S < kevin.ortiz@gsa.gov > Cc: Andrew Blaylock - S < andrew.blaylock@gsa.gov >; Pasternak, Doug <
Thanks, Kevin
From: Kevin Ortiz - S < kevin.ortiz@gsa.gov > Sent: Thursday, April 23, 2020 8:35 PM To: Dudley, Lauren Cc: Andrew Blaylock - S < andrew.blaylock@gsa.gov >; Pasternak, Doug <
Received. Thank you.
On Thu, Apr 23, 2020 at 6:33 PM Dudley, Lauren > wrote:

Kevin	and Andrew,
Attacl Intern	hed is a letter from Chairs DeFazio and Titus to Administrator Murphy regarding the Trump ational Hotel lease of the Old Post Office Building. Please confirm receipt of the letter.
Regar	rds,
Laure	n
Lauro	en R. Dudley Democratic Counsel
Comn	nittee on Transportation and Infrastructure
U.S. I	House of Representatives
Direct	t:
transp	portation.house.gov
×	U.S. General Services Administration
	Kevin Ortiz





U.S. General Services Administration

Kevin Ortiz

Policy Advisor

Office of Congressional and Intergovernmental Affairs

kevin.ortiz@gsa.gov

(mobile)



U.S. General Services Administration

Kevin Ortiz
Policy Advisor
Office of Congressional and Intergovernmental Affairs
kevin.ortiz@gsa.gov

(mobile)

From: "Pasternak, Doug" To: Kevin Ortiz - S < kevin.ortiz@gsa.gov > Tyler Menzler - S <tyler.menzler@gsa.gov >,"Dudley, Lauren"< >,"Weisman, Matt' ,"Cooke, Corey" "Hardy, Johanna" CC: 'Fulcer, Brett' ,"Jacobs, Ann" RE: Letter to GSA Administrator Murphy Subject: Tue, 1 Oct 2019 22:11:12 +0000 Date: Message-<BL0PR0901MB4081871A9A6EC9678A3F5912BB9D0@BL0PR0901MB4081.namprd09.prod.outlook.com > ID: Thanks Kevin. From: Kevin Ortiz - S < kevin.ortiz@gsa.gov > Sent: Tuesday, October 1, 2019 6:10 PM To: Pasternak, Doug Cc: Tyler Menzler - S <tyler.menzler@gsa.gov >; Dudley, Lauren Weisman, Matt >; Cooke, Corey < >; Hardy, Johanna >; Fulcer, Brett < >; Jacobs, Ann Subject: Re: Letter to GSA Administrator Murphy Received. Sent from my iPhone On Oct 1, 2019, at 5:58 PM, Pasternak, Doug > wrote: Kevin, Tyler: Please see the attached letter from Chairs DeFazio and Titus to GSA Administrator Murphy. Thanks very much. Best, Doug

<2019-10-01 LTR GSA - Requesting Audit of Old Post Office.pdf>

From: Kevin Ortiz - S < kevin.ortiz@gsa.gov >

To: Allison Azevedo - PD <allison.azevedo@gsa.gov >, Stuart Burns - PT <stuart.burns@gsa.gov >
CC: Andrew Blaylock - S <andrew.blaylock@gsa.gov >, Page Doane - PT <page.doane@gsa.gov >

Subject: Fwd: T&I Letter to Administrator Murphy

Date: Thu, 21 May 2020 16:14:36 -0400

Message-ID: <CALNeg3AJ5EajRVfm0HjC7dkfXZm3aJ- R9a3+uk-YXTpY3ff1Vw@mail.gmail.com >

Attachments: CC043064 Memo from PD_Guidance for Rent Deferral and Waiver Requests (CI).docx (2).pdf

Allison and Stuart -

Ann Jacobs had the below question on the May 6 outlease rent deferral guidance. Does PBS have a suggested response?

Why was the May 6th guidance released via an internal memo as opposed to a Leasing Alert on your website?

----- Forwarded message -----From: **Jacobs, Ann**

Date: Thu, May 21, 2020 at 2:54 PM

Subject: RE: T&I Letter to Administrator Murphy

To: Kevin Ortiz - S < kevin ortiz@gsa.gov >, Dudley, Lauren < >, Jacobs, Ann

Cc: Andrew Blaylock - S <andrew.blaylock@gsa.gov >, Pasternak, Doug Rosenbaum, Ben Weisman, Matt Syed, Mohsin Armes, Mike >, Hupman, Tara <

Cooke, Corey >, Hardy, Johanna <

Thanks Kevin. I have a question.

Why was the May 6th guidance released via an internal memo as opposed to a Leasing Alert on your website?

Ann

From: Kevin Ortiz - S < kevin.ortiz@gsa.gov >

Sent: Thursday, May 21, 2020 2:47 PM

To: Dudley, Lauren <

Cc: Andrew Blaylock - S < andrew.blaylock@gsa.gov >; Pasternak, Doug <

Rosenbaum, Ben < >; Jacobs, Ann <

Weisman, Matt < Syed, Mohsin < Armes, Mike Cooke, Corey Hupman, Tara <

Hardy, Johanna <

Subject: Re: T&I Letter to Administrator Murphy

My apologies. With the enclosure now.

On Thu, May 21, 2020 at 2:39 PM Dudley, Lauren > wrote: Kevin, Thank you for sending this response over. -Lauren Lauren R. Dudley | Democratic Counsel Committee on Transportation and Infrastructure U.S. House of Representatives transportation.house.gov From: Kevin Ortiz - S < kevin.ortiz@gsa.gov > **Sent:** Thursday, May <u>21, 2020 2:35 PM</u> To: Dudley, Lauren Cc: Andrew Blaylock - S < andrew.blaylock@gsa.gov >; Pasternak, Doug Jacobs, Ann >; Rosenbaum, Ben Syed, Mohsin Weisman, Matt Armes, Mike ; Cooke, Corey ; Hupman, Tara ; Hardy, Johanna Subject: Re: T&I Letter to Administrator Murphy Hi Lauren -

GSA's response is attached.
Best,
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Subject: Re: T&I Letter to Administrator Murphy
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Regards, Lauren
Lauren R. Dudley Democratic Counsel
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Direct:
transportation.house.gov



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(mobile)

GSA_2021_OPO_TI_002850



May 6, 2020

MEMORANDUM FOR REGIONAL COMMISSIONERS, PBS

REGIONAL LEASING DIRECTORS, PBS REGIONAL PORTFOLIO DIRECTORS, PBS

REGIONAL LEASE ACQUISITION OFFICERS, PBS

FROM: ALLISON H. AZEVEDO

DEPUTY COMMISSIONER

PUBLIC BUILDINGS SERVICE (PD)

THROUGH: STUART BURNS

ASSISTANT COMMISSIONER

OFFICE OF PORTFOLIO MANAGEMENT AND

CUSTOMER ENGAGEMENT (PT)

SUBJECT: Asset Management Alert (AMA - 2020 - 1)

Guidance on Handling Outleasing Rent Deferral and

Waiver Requests

<u>Purpose</u>: The purpose of this memorandum is to provide guidance and best practices to assist Lease Contracting Officers (LCOs) in determining whether it is in the best interest of the Federal Government to issue rent deferrals. LCOs must consult with the Office of General Counsel before issuing rent waivers. As discussed further in the attached Guidance, the LCO may grant a rent deferral or waiver to a non-Federal tenant operating under an outlease with the U.S. General Services Administration (GSA) only: (1) upon the tenant's demonstration of economic injury and financial need; and (2) where reasonably necessary to preserve the continuation of the contractual relationship.

<u>Background</u>: The economic impact of the 2019 Novel Coronavirus (COVID-19) has been particularly hard on retail establishments, such as coffee shops, sandwich shops, and other segments of the hospitality industry. As a result, various private sector landlords around the country are providing certain concessions to their tenants in order to assist them with managing cash flow during the pandemic.¹

1800 F Street, NW Washington, DC 20405-0002

¹ See Will Restaurants and Tenants Get Rent Relief, Washington Business Journal (Mar. 26, 2020); Landlords offer Retailers some Relief Amid the Coronavirus, Yahoo! Finance (Mar. 28, 2020).

Summary of Guidance: GSA serves a unique role in the Federal Government's real property portfolio by ensuring the effective stewardship of properties entrusted to it by the American people. Regarding GSA's outleasing portfolio, the revenues generated help to provide an additional source of funds for the Federal Buildings Fund (FBF). Decreases to the revenues flowing into the FBF may negatively impact the ability of GSA's Public Buildings Service (PBS) to provide services to other Federal agencies. Accordingly, in deciding whether to grant a rent deferral or waiver, LCOs must evaluate whether doing so benefits the taxpayer. One such benefit may include the preservation of a beneficial relationship with an outlease tenant, which will avoid unnecessary vacancies and underutilized space within the overall real estate portfolio. Thus, to the extent GSA and its tenant have enjoyed a mutually beneficial relationship, LCOs may consider the continuation of that relationship to constitute a benefit to the taxpayer if failing to provide such relief may contribute to the tenant's inability to make timely rental payments under the outlease. However, as noted further in this Guidance, prior to granting any deferral or waiver, the LCO must obtain documentation that demonstrates the tenant's economic injury and financial need.

Effective Date: Immediately upon issuance.

<u>Point of Contact</u>: Brian Tye, Program Manager, Office of Portfolio Management and Customer Engagement, <u>brian.tye@gsa.gov</u>, (215) 284-7296.

<u>Attachment 1</u>: Guidance on Analyzing Rent Deferral and Waiver Requests

Attachment 2: Sample Rent Deferral Letters/Emails

Attachment 3: Financial Due Diligence Check

Attachment 1

Guidance on Analyzing Rent Deferral and Waiver Requests

1. Authority:

- a. Rent Deferral: Subject to the limitations noted in this Guidance, the LCO has the authority to grant an initial 90-day rent deferral and may issue subsequent 90-day rent deferrals. Generally, rent deferrals may be categorized into three types:
 - i. Initial 90-day Rent Deferral (lump sum): Payment of rent is postponed until a date certain, at which time the full amount of the rent that was postponed becomes due and payable in a lump sum, in addition to any other payments that are then due and payable under the outlease. This option primarily provides outlease tenants with a temporary reprieve to restructure existing loans or obtain new ones.
 - ii. Initial 90-day Rent Deferral (payment plan): Payment of rent is postponed until a date certain, at which time the full amount of the rent that was postponed is scheduled for payment over an extended timeframe (i.e., amortized) in addition to any other payments that are due and payable under the outlease. LCOs may establish an interest rate for the payment plan, which should be the prime rate as published in the Wall Street Journal.
 - iii. **Successive 90-day Rent Deferrals:** Follow the same structure as subsection a.i and a.ii.
- b. Limitations on Payment Plans: Payment plans are limited to two years, which may include the period covering any unexercised option, renewal, or extension. However, if the option, renewal, or extension is not exercised, the full amount of the deferred rent will become due and owing at the end of the initial term. For these "carryover" payment plans, the tenant will need to agree to a bilateral modification to the payment structure under the option period to include the rent deferral payments.

Example #1

- Tenant is in month 20 of a 60 month term;
- Initial 90-day rent deferral granted with payment plan;
 - Deferred = Months 21, 22 & 23
 - Payment Plan = Months 24 to 48

Example #2

Tenant is in month 55 of a 60 month term;

- Lease has a 60 month option;
- Initial 90-day rent deferral granted with payment plan;
 - Deferred = Months 56, 57 & 58
 - Payment Plan = Begins in month 59 in the original 60 month term.
- Bilateral contract modification;
- Option is exercised
 - Tenant begins making original rent payment under the option period plus the "carryover" payments for the rent deferral (i.e., the first 22 months of the 60 month option/renewal/extension).

Example #3

- Same as Example #2;
- GSA does not exercise option/renewal/extension;
- Full amount of deferred rent is due with the last month's rent payment under the 60 month term.
- c. Rent Waiver: Rent waivers require additional coordination with the Office of General Counsel and possibly the Office of the Chief Financial Officer. As a general matter, absent statutory authority, LCOs have no authority to waive contractual rights that have accrued, or to modify existing contracts to GSA's detriment, without legal consideration or a compensating benefit. This practice of discharging a debt for less than the outstanding balance without any compensating benefit is commonly referred to as compromising debts. GSA has the right to independently discharge debts under \$100,000; however, the authority to compromise debts is provided to the Deputy Chief Financial Officer and Director, Office of Financial Management, in accordance with the GSA Delegation of Authority Manual (CFO Order 5450.3), in consultation with the Office of General Counsel.
- 2. General Procedures for Fixed Rent Structures: The outlease tenant must submit a written request for rent deferrals or waivers to the LCO. The LCO must conduct a Financial Due Diligence Check, as described in Attachment 3, prior to granting any rent deferral or rent waiver requests.
 - a. 90-day rent deferrals:
 - Initial 90-day Deferral: If, after completion of the Financial Due Diligence Check, the LCO determines that a rent deferral is necessary to preserve the contractual relationship with the tenant to the benefit of the Government, the LCO may approve the rent

- deferral request, in writing, for up to 90 days without additional contract modification. In addition, regardless of any contract language to the contrary, no interest, fees, or penalties should be assessed during this period. At the end of the rent deferral period, the full amount of the deferred rent will be due and payable in a lump sum.
- ii. Successive 90-day Deferral: Prior to granting an additional 90 days, the LCO must perform a new Due Diligence Check as provided under subsection a.i. In addition, the LCO must evaluate the overall financial condition of the tenant, including: (1) whether the tenant fulfilled the conditions of the prior 90-day deferral; and (2) consideration of the likelihood that the tenant will be able to fulfill the financial obligations of another 90-day rent deferral.
- b. Rent waivers: At this time, rent deferrals are the preferred option for LCOs to use in order to provide temporary relief to a tenant. However, given the economic impact of COVID-19, rent waivers may be appropriate where doing so preserves a beneficial relationship with a tenant and a rent deferral is impractical. For example, it may be impractical to permit a tenant to amortize rent deferrals over a period time if the outlease does not have much time left on the term. Thus, in order to incentivize such a tenant to reopen its business operations, LCOs may consider rent waivers. Prior to making such a decision, the LCO must conduct a Financial Due Diligence Check and consult with the Office of General Counsel. Any rent waivers must be documented by a lease amendment.
- c. **Rent Deferral Tracking:** All requests and responses must be logged in the Outlease Rent Deferral Tracker.

3. Other Considerations for Non-Fixed Rent Payment Structures:

a. Variable Rent Outleases

- i. Commercial Parking: The outlease may already allow the tenant to reduce the variable component of the rent based upon a reduction in the number of parking spaces. The LCO must provide proper oversight if this provision is in the outlease and verify that the parking lot operator has reduced the number of parking spaces in accordance with the terms and conditions of the outlease.
- ii. Hotel, Restaurant and Other Retail: The variable rent lease clauses protect the outlease tenant during an economic downturn. In these variable rent outleases, the fixed rent component, if any, should be treated consistent with the guidance in paragraph 2, General Procedures for Fixed Rent Structures, above.

b. Individual Parking Outleases

No blanket rent deferrals should be granted. The outlease tenant may terminate its revocable license; however, there is no guarantee that the space will be made available in the future to the same contractor.

Attachment 2

Sample Rent Deferral Letter/Email

Date

Via Email/Letter

Outlease Tenant Point of Contact Name Title Outlease Tenant Business Name Street Address City, State, Zip

Re: Request for rent deferral/waiver on *Date*Outlease No. XXXXX

Building Name, Suite #

Street Address

City, State, Zip

Dear Mr./Ms. Last Name:

The Federal Government is in receipt of your request for a 3-month deferral for the period beginning April 2020 and extending through and including June 2020, for all rent due under Outlease No. XXXX. This letter will serve as the Federal Government's approval of this request. Accordingly, all rents accruing during this period will be due and payable in a lump sum on July 1, 2020, without any interest or penalty, notwithstanding any provision in the outlease to the contrary. All other terms and conditions of the outlease remain unchanged and in full force and effect.

Should you have any questions, please contact me at (XXX) XXX-XXXX or via email at XX@gsa.gov.

Sincerely,

Name Lease Contracting Officer

Sample Denial Letter/Email

Initial 90-Day Request

Date

Via Email/Letter

Outlease Tenant Point of Contact Name Title Outlease Tenant Business Name Street Address City, State, Zip

Re: Request for rent deferral/waiver on *Date*Outlease No. XXXXX

Building Name, Suite #

Street Address

City, State, Zip

Dear Mr./Ms. Last Name:

The Federal Government is in receipt of your request for a 3-month deferral for the period beginning April 2020 and extending through and including June 2020, for all rent due under Outlease No. XXXX. This letter will serve as the Federal Government's denial of this request. After reviewing the documentation submitted, I have not found an economic injury and financial need sufficient to justify your request.

Should you have any questions, please contact me at (XXX) XXX-XXXX or via email at XX@gsa.gov.

Sincerely,

Name Lease Contracting Officer

Sample Denial Letter/Email

Successive 90-Day Request

Date

Via Email/Letter

Outlease Tenant Point of Contact Name Title Outlease Tenant Business Name Street Address City, State, Zip

Re: Request for rent deferral/waiver on *Date*Outlease No. XXXXX

Building Name, Suite #

Street Address

City, State, Zip

Dear Mr./Ms. Last Name:

The Federal Government is in receipt of your request for an additional 3-month deferral for the period beginning July 2020 and extending through and including September 2020, for all rent due under Outlease No. XXXX. This letter will serve as the Federal Government's denial of this request. [LCOs will need to modify the following sentences accordingly.] After reviewing the documentation submitted, I have not found an economic injury and/or financial need sufficient to justify your request. In addition, your company did not fulfill the conditions of the prior 90-day deferral, and I have serious concerns regarding the likelihood that your company will be able to to fulfill the financial obligations of another 90-day rent deferral.

Should you have any questions, please contact me at (XXX) XXX-XXXX or via email at XX@gsa.gov.

Sincerely,

Name Lease Contracting Officer

Attachment 3

Financial Due Diligence Check

The following guidance is meant to assist the Lease Contracting Officer with analyzing requests for rent deferrals or waivers. The Lease Contracting Officer should obtain sufficient information to decide whether granting a deferral or waiver is necessary to preserve a beneficial relationship with the tenant and is otherwise in the best interest of the Federal Government.

Written Request: All requests must be submitted in writing with supporting documentation providing evidence of 1) economic injury and 2) financial need. If the lease contains a guarantor or the outlease tenant is part of a larger corporate structure or organization (e.g., subsidiary of a parent company), the guarantor and/or larger corporate structure must also provide evidence of economic injury and financial need.

Economic Injury: The outlease tenant must demonstrate that they suffered financial losses due to COVID-19 and not due to a prior downturn in the economy or other reasons. The LCO should request reasonable documentation to show such economic injury. This process should not be overly onerous on the LCO or the outlease tenant. The following non-exclusive list provides some of types of documents that the LCO may want to request:

- Income Statement: A current year-to-date income statement.
- Monthly Sales Figures: The past year's worth of monthly sales figures.
- Profit/Loss Statements

Financial Need: The outlease tenant must exhibit their inability to pay under the contract. The LCO should request reasonable documentation to show such economic injury. This process should not be overly onerous on the LCO or the outlease tenant. The following non-exclusive list provides some of the types of documents that the LCO may want to request:

- Balance Sheet: Provide the most recent year-end and quarterly statements.
- Schedule of Liabilities
- Schedule of Current Assets: May include but are not limited to cash and checking balances, marketable securities and accounts receivable.
- Statement of Cash Flows: The most recent year-end and quarterly statements.
- Exhaustion of Alternative Sources of Capital (see below).

Exhaustion of Alternative Sources of Capital: Many businesses have alternative sources of capital, which should be obtained prior to requesting a rent deferral or waiver from GSA. Accordingly, LCOs should request the following types of information in order to determine whether the tenant has a financial need for a rent deferral or waiver.

- **Business Interruption Insurance:** LCOs should consider asking tenants to state whether:
 - They carry business interruption insurance.
 - Their business interruption insurance covers pandemics or epidemics.
 - o Their business interruption insurance claim has been denied.
- SBA Debt Relief eligibility: LCOs should consider asking tenants to state whether:
 - They are eligible for an SBA emergency loan.
 - Their SBA emergency loan application was denied.
- Alternative debt eligibility: LCOs should consider asking tenants to state whether:
 - They sought a loan from a traditional source (e.g., commercial bank).
 - Their loan application was denied.
- Additional funding sources: LCOs should consider asking tenants to state whether:
 - Any additional sources of capital are, or might be, available such as seeking additional investments from partners, equity members, or shareholders; funding from parent companies or affiliates; or private equity funds.

From: Kevin Ortiz - S < kevin.ortiz@gsa.gov >

To: Erin Mewhirter - S <erin.mewhirter@gsa.gov >

CC: Jeff Post - S < jeffrey.post@gsa.gov >, Andrew Blaylock - S < andrew.blaylock@gsa.gov >, Rebecca Pselos - S

<rebecca.pselos@gsa.gov >

Subject: Re: Hill letter

Date: Fri, 13 Nov 2020 10:08:27 -0800

Message-ID: <CALNeg3BRYNgX=qzNGqOO=sRbnvpfLeG+ q4fmwGoj5phSUtwGfQ@mail.gmail.com >

Here is the list of all document production request investigations that I have a record of in the 116th Congress. The letters and GSA responses can be found <u>here</u>. Note there are more folders than those listed below, as I have also created folders for oversight items that didn't have a document production request.

- October 18, 2018 House O&R, T&I, Approps Democrats FBI HQ
 - Follow up letter on March 6, 2019
- January 10, 2019 HSGAC Democrats Old Post Office Tower Staffing During the Shutdown
- January 22, 2019 House T&I Democrats Old Post Office Lease
 - Follow up letters on September 10, 2019; October 1, 2019; October 17, 2019; November 15, 2019;
 December 20, 2019; January 10, 2020; February 7, 2020
 - Subpoena on October 24, 2019
- February 2, 2019 HSGAC Democrats Senior Official Federal Travel During the Shutdown
- March 4, 2019 House Judiciary Democrats Emoluments
- March 5, 2019 HSGAC PSI Bipartisan Shutdown Letter
- March 14, 2019 House T&I Democrats Jack St. John Letter
- April 12, 2019 House O&R Democrats Old Post Office Lease
- May 16, 2019 House O&R Democrats Ethics Waivers
- June 7, 2019 Senate EPW Republicans Old Post Office Lease and FBI HQ
- August 26, 2019 House O&R Democrats OPM Merger
 - April 1, 2020 Letter pertaining to TRB and FEI Building Delegation
 - July 1, 2020 TI request
- February 26, 2020 Rep. Steve Cohen (D-TN) Hotel Monaco Lease
- April 23, 2020 House T&I Democrats OPO Rent Reduction
- April 23, 2020 Sen. Van Hollen OPO Rent Reduction
 - Follow up letter May 21, 2020
- April 29, 2020 House O&R Democrats OPO Rent Reduction
- July 14, 2020 HSGAC Democrats Re-opening Plans

On Fri, Nov 13, 2020 at 5:29 AM Erin Mewhirter - S <erin.mewhirter@gsa.gov > wrote:

Thanks. Kevin - can you re-share the link (I haven't been in it in a long time and am not finding it when I search). Thanks!

On Thu, Nov 12, 2020 at 5:39 PM Jeff Post - S < jeffrey.post@gsa.gov > wrote: Yeah, that's really the only list we have.

On Thu, Nov 12, 2020 at 5:37 PM Erin Mewhirter - S < erin.mewhirter@gsa.gov wrote: Please see OGC request below. I think the google doc Kevin manages has everything, but we can double check before sharing. I'm assuming OGC (Tim, Seth) already has most of what we have.

----- Forwarded message -----

From: Catherine Crow - LR <catherine.crow@gsa.gov>

Date: Thu, Nov 12, 2020 at 5:26 PM

Subject: Hill letter

To: Erin Mewhirter - S <erin.mewhirter@gsa.gov >

Erin, Claudia Nadig suggested I contact you. In the attached letter, the Hill is requesting documents be preserved relating to "all investigations conducted during the 116th Congress, including all oversight requests or demands from Congress." Does OCIA have a list of all such investigations? If so, would you please provide. Sincerely, Catherine Catherine Crow Acting Deputy Associate General Counsel Real Property Division (LR), GSA Office of General Counsel (202) 501-4536 The information contained in this e-mail message is intended only for the addressee(s) and may be protected by the attorney-client privilege and/or work product doctrine. Please do not forward or further disseminate this message without the consent of the sender. Erin Mewhirter Director of Operations Office of Congressional and Intergovernmental Affairs U.S. General Services Administration www.gsa.gov Jeffrey A. Post Associate Administrator Office of Congressional and Intergovernmental Affairs U.S. General Services Administration phone: 202.600.0641 | email: jeffrey.post@gsa.gov Erin Mewhirter Director of Operations

Office of Congressional and Intergovernmental Affairs U.S. General Services Administration

www.gsa.gov



U.S. General Services Administration

Kevin Ortiz
Policy Advisor
Office of Congressional and Intergovernmental Affairs
kevin.ortiz@gsa.gov
(mobile)

From: Kevin Ortiz - S < kevin.ortiz@gsa.gov > To: "Dudley, Lauren" (b) (6) Andrew Blaylock - S <andrew.blaylock@gsa.gov >, "Pasternak, Doug" (b) "Rosenbaum, Ben" (b) (6) "Jacobs, Ann" "Jacobs, A<u>nn"(b)</u> (6) "Weisman, Matt" (b) (6 'Syed, Mohsin" (b) (6) CC: "Armes, Mike" (b) (6 , "Cooke, Corey" (b) "Hupman, ,"Hardy, Johanna" (b) Tara"(b) (6) Re: T&I Letter to Administrator Murphy Subject: Wed, 13 May 2020 14:51:55 -0400 Date: Message-ID: <CALNeg3BsaAC=2ZnTC5ZH1_pjzeCc- q0WANh6mPaT54n3vcUPPA@mail.gmail.com > Hi Lauren -I hope you are well. Responding to the Committee's inquiry is a priority for GSA and GSA is actively drafting its response. While we are doing this as quickly as possible, we appreciate the Committee's patience given GSA 's necessary work with regard to the pandemic. We will send our response as soon as possible. Best, Kevin M Dudley, Lauren < (b) (6) On We Hi Kevin, I'm following up on the attached request. When we can expect to receive a response from GSA? Thanks, Lauren

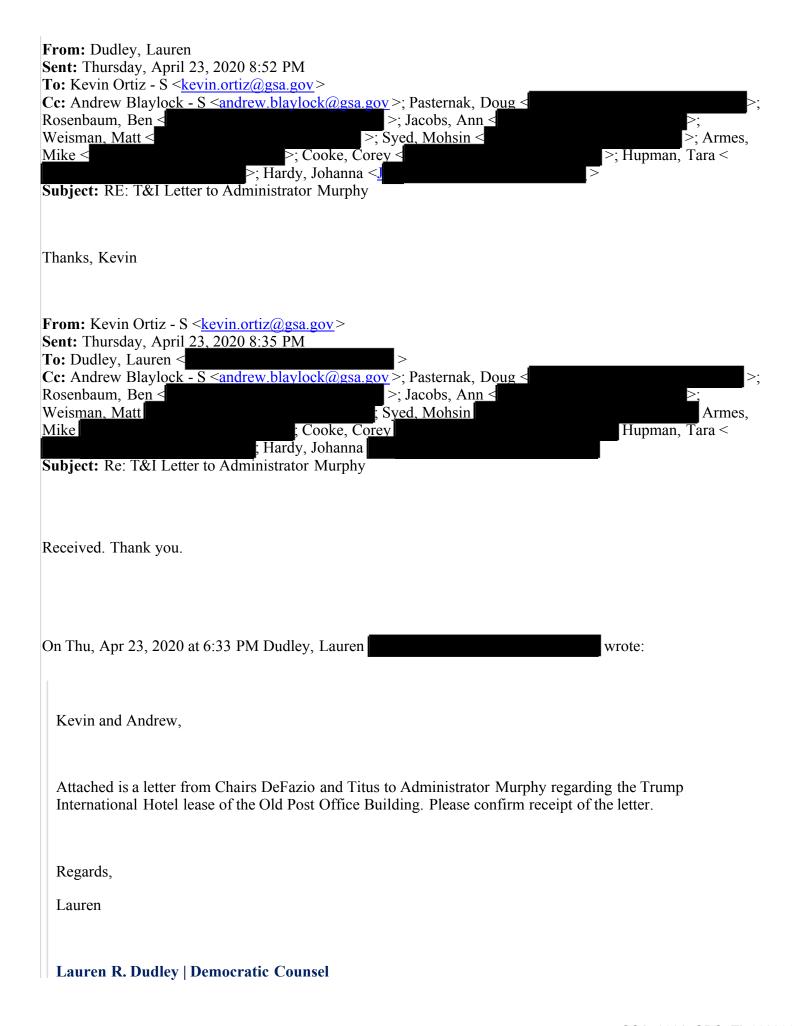
Lauren R. Dudley | Democratic Counsel

Committee on Transportation and Infrastructure

U.S. House of Representatives



transportation.house.gov







U.S. General Services Administration

Kevin Ortiz
Policy Advisor
Office of Congressional and Intergovernmental Affairs
kevin.ortiz@gsa.gov

From: Kevin Terry - WPXWA <kevin.terry@gsa.gov >
To: Brett Banks - WPXB

Sprett.banks@gsa.gov >

<ifeoma.ezejiofor@gsa.gov >, Shawn Proctor - WPM1D <Shawn.Proctor@gsa.gov >, "Morgan Gaylor

CC: (WPFFP)" <morgan.gaylor@gsa.gov >, Carol Remsberg <carol.remsberg@gsa.gov >, Michael Finch - WPM1D

<michael.finch@gsa.gov >, Ivan Swain <ivan.swain@gsa.gov >, Aimee Whiteman - WPB

<aimee.whiteman@gsa.gov >, Carole Sneed - WPXWA <carole.sneed@gsa.gov >

Subject: Re: OPO

Date: Mon, 18 Mar 2019 23:15:32 -0400

Message-ID: <CAKiQyU_SMNRsuTC16n1BB_025S0uELrUD2EuKnX=ct_BOrHt8A@mail.gmail.com >

Including Carole Sneed.

ΚT

On Mon, Mar 18, 2019 at 6:36 PM Brett Banks - WPXB < <u>brett.banks@gsa.gov</u> > wrote: All.

I have been asked to coordinate all efforts related to the Old Post Office. I know that there are a number of personnel and offices across NCR that are involved in some form or fashion, so I wanted to send an email before setting up a larger meetings. I have copied everyone who I know from GSA as being involved with OPO or the Clock Tower.

Please confirm that you do have some responsibility for OPO or Clock Tower. Did I miss anyone?

Once I hear from everyone, I plan to get a meeting set up so we are all on the same page. It will also likely lead to a monthly meeting (short 30 mins or less I hope) to ensure we have everything covered on this project.

Thanks, Brett

Brett Banks

Capital Investment Officer/Project Executive

U.S. General Services Administration Office of Portfolio Management Capital Planning Division 301 7th Street, SW, Room 7600 Washington, DC 20407

Kevin Terry Senior Realty Contracting Officer US General Services Administration 301 7th Street, SW Washington, DC 20407

Desk: 202-708-4600 Cell: From: Bobbi Conde - H1EA <roberta.conde@gsa.gov >

To: undisclosed-recipients:;

BCC: scott.anderson@gsa.gov

Subject: Executive Secretariat - Weekly Administrator Report - February 12, 2020

Date: Wed, 12 Feb 2020 15:46:15 -0500

Message-ID: <CAACY8=Mtjb4F2wUGNtStKrFkuZcoF0k4PQydAjtJ1ia- eXHqDQ@mail.gmail.com>

Attachments: Executive Secretariat -- Weekly Administrator Report - February 12, 2020.xlsx

Good afternoon,

Attached is the Weekly Administrator Report that identifies Administrator and Deputy Administrator controls due in the next 2 weeks, in external review, or on hold.

Please let Molly Thomas or me know if you have any questions or need additional/other information. Thank you.



U.S. General Services Administration

Bobbi L. Conde Office of Administrative Services 1800 F Street, NW Washington, DC 20405 Phone: (202)604-3774

E-mail: roberta.conde@gsa.gov executive-secretariat@gsa.gov

CDT Tip Sheets

Executive Secretariat - Weekly Administrator Report - February 12, 2020

Row#	Document ID	Date Received / Started	Requested Due Date - Signer	Requested Due Date - External	Summary	Document Type	Stage	Current Location and Cu Location Start Date	1 0	Originating Office
	Control Stage: (Critical Items								
1	CC042598	12/18/2019	1/23/2020		_	Other	Awaiting Signature	Office of the 1/22/2 Administrator	O20 Office of the Administrator	FAS
2	CC042611	12/20/2019	1/10/2020	2/3/2020		Annual Report	Awaiting Signature	Office of the 2/6/20 Administrator	Office of the Administrator	OAS
3	CC042703	1/21/2020	1/21/2020			Other	Awaiting Signature	Office of the 2/7/20 Administrator	Office of the Administrator	FAS
4	CC042762	2/5/2020	2/12/2020			Spend Plan	Awaiting Signature	Office of the 2/12/2	2020 Office of the	OCF0
5	CC042290	9/27/2019	10/25/2019			Order	Awaiting Signature	Office of the 2/3/20 Administrator	Office of the Administrator	OHRM
	Control Stage: (Critical Items (Dep u	uty Administrator)							
6	CC042504	11/25/2019	12/11/2019			Forms	Awaiting Signature	Office of the Deputy 11/26/ Administrator	2019 Office of the Deputy Administrator	FAS
7	CC042522	12/5/2019	12/12/2019			Forms	Awaiting Signature	Office of the Deputy 12/18/ Administrator	2019 Office of the Deputy Administrator	FAS
8	CC042523	12/5/2019	12/5/2019			Forms	Awaiting Signature	Office of the Deputy 12/18/ Administrator	2019 Office of the Deputy Administrator	FAS
9	CC042542	12/5/2019	12/19/2019			Forms	Awaiting Signature	Office of the Deputy 12/18/ Administrator	/2019 Office of the Deputy Administrator	FAS
10	CC042544	12/5/2019	12/19/2019			Forms	Awaiting Signature	Office of the Deputy 12/18/ Administrator	2019 Office of the Deputy Administrator	FAS
11	CC042545	12/5/2019	12/19/2019		_	Forms	Awaiting Signature	Office of the Deputy 12/18/ Administrator	/2019 Office of the Deputy Administrator	FAS
12	CC042546	12/5/2019	12/19/2019			Forms	Awaiting Signature	Office of the Deputy 12/18/ Administrator	2019 Office of the Deputy Administrator	FAS
13	CC042547	12/5/2019	12/19/2019			Forms	Awaiting Signature	Office of the Deputy 12/18/ Administrator	/2019 Office of the Deputy Administrator	FAS

Row#	Document ID	Date Received / Started	Requested Due Date - Signer	Requested Due Date - External Delivery 1	Summary	Document Type	Stage	Current Location and Location Start Da		Originating Office
14	CC042548	12/5/2019	12/19/2019			Forms	Awaiting Signature	Office of the Deputy 12/ Administrator	/18/2019 Office of the Deputy Administrator	FAS
15	CC042511	11/25/2019	12/11/2019			Forms	Awaiting Signature	Office of the Deputy 12/ Administrator	/18/2019 Office of the Deputy Administrator	FAS
16	CC042625	12/23/2019	1/10/2020			Forms	Awaiting Signature	Office of the Deputy 12/2 Administrator	/27/2019 Office of the Deputy Administrator	PBS
17	CC042665	1/10/2020	1/17/2020			Forms	Awaiting Signature	Office of the Deputy 1/10 Administrator	0/2020 Office of the Deputy Administrator	GSAIT
18	CC042410	10/25/2019	11/7/2019			Forms	Awaiting Signature	Office of Human 1/30 Resources Services	0/2020 Office of the Deputy Administrator	GSAIT
19	CC042411	10/24/2019	11/7/2019		_	Forms	Awaiting Signature	Office of the Deputy 11/ Administrator	/1/2019 Office of the Deputy Administrator	GSAIT
	Control Stage:	n Process/Active								
20	CC042651	1/9/2020	2/13/2020			Other	Concurrence	Office of General 2/6/ Counsel	5/2020 OGC, Administrator	FAS
21	CC042687	1/15/2020	2/20/2020			Other	Concurrence	Office of Executive 2/10 Secretariat and Audit Management	0/2020 FAS, OGC, Administrator	FAS
22	CC042717	1/23/2020	2/26/2020		_	Other	Concurrence	Simultaneous 1/3 ⁻ Agency Clearance OGC	1/2020 OGC, Administrator	OGP
23	CC042723	1/24/2020	1/31/2020			Lease Prospectus	Concurrence	Regional Client Team 2/1	1/2020 OGC, Administrator	PBS
24	CC042788	2/11/2020	2/18/2020			Lease Prospectus	Concurrence	Simultaneous 2/1 Agency Clearance	1/2020 PB, PD, P, OCFO OCIA, OGC, Administrator	O, PBS
25	CC042765	2/6/2020	2/12/2020			Spend Plan	Concurrence	Office of 2/1: Congressional and Intergovernmental Affairs	1/2020 OCIA, OGC, Administrator	OCFO
26	CC042775	2/7/2020	2/12/2020			Reprogramming	Concurrence	Office of General 2/1 Counsel	1/2020 OGC, Administrator	OCFO

Row#	Document ID	Date Received / Started	Requested Due Date - Signer
1	Control Stage: In Process CC038838	6/External Review Contro 6/20/2018	I Stage: In Process/E 6/25/2018
2	CC040282	2/4/2019	2/15/2019
3	CC039480	10/10/2018	10/30/2018
4	CC040000	11/28/2018	1/4/2019
5	CC041990	8/12/2019	9/13/2019
6	CC042210	9/12/2019	10/16/2019
7	CC042240	9/18/2019	10/23/2019
8	CC042241	9/18/2019	10/23/2019
9	CC042242	9/18/2019	10/23/2019
10	CC041451	6/13/2019	7/18/2019
11	CC041480	6/20/2019	6/20/2019

12	CC042536	12/10/2019	12/23/2019
13	CC042434	11/12/2019	12/17/2019
14	CC037133	6/28/2017	8/2/2017
15	CC037894	12/8/2017	1/5/2018
16 17	CC042755 CC042764	1/31/2020 2/6/2020	2/7/2020 2/12/2020
18	Control Stage: In Process/Hold CC040514	3/21/2019	5/3/2019
19	CC040426	3/5/2019	4/8/2019
20	CC042305	10/2/2019	11/6/2019
21	CC042637	1/3/2020	2/6/2020
22	CC038739	5/30/2018	6/29/2018
23	CC034677	9/30/2016	11/2/2016

Requested Due Date - External Delivery 1	Summary	Document Type	Stage
External Review		Prospectus Threshold	External Review
		Lease Prospectus	External Review
10/31/2018		Annual Report	External Review
		Lease Prospectus	External Review
		Budget	External Review
		Budget	External Review
		Lease Prospectus	External Review
		Lease Prospectus	External Review
		Lease Prospectus	External Review
		Other	External Review
7/25/2019		Budget	External Review